

Agenda for a meeting of the Keighley Area Committee to be held on Thursday, 24 November 2016 at 6.00 pm in Council Chamber - Keighley Town Hall

Members of the Committee – Councillors

CONSERVATIVE	LABOUR	THE INDEPENDENTS	INDEPENDENT
Ali Brown Mallinson BM Smith	M Slater Bacon Farley	Hawkesworth	K Hussain

Alternates:

CONSERVATIVE	LABOUR	THE INDEPENDENTS
Gibbons Miller Poulsen Rickard	Pullen Abid Hussain Lee	Naylor

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

Decisions on items marked * are not Executive functions and may not be called in under Paragraph 8.7 of Part 3E of the Constitution.

From:

To:

Parveen Akhtar

City Solicitor

Agenda Contact: Jane Lythgow

Phone: 01274 432270

E-Mail: jane.lythgow@bradford.gov.uk



A. PROCEDURAL ITEMS

1. ALTERNATE MEMBERS (Standing Order 34)

The City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

2. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) Officers must disclose interests in accordance with Council Standing Order 44.*

3. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.



Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Jane Lythgow - 01274 432270)

4. PUBLIC QUESTION TIME

(Access to Information Procedure Rules – Part 3B of the Constitution)

To hear questions from electors within the District on any matter this is the responsibility of the Committee.

Questions must be received in writing by the City Solicitor in Room 112, City Hall, Bradford, BD1 1HY, by mid-day on Tuesday 22 November 2016.

(Jane Lythgow - 01274 432270)

B. BUSINESS ITEMS

5. NOMINATION TO LIST PROPERTY AS AN ASSET OF COMMUNITY VALUE 1 - 46

The Council has received a nomination to list properties known as Central Park, Haworth; Mytholmes Recreation Ground; Stanbury Recreation Ground and Cross Roads Park, Keighley as an Asset of Community Value under the Localism Act 2011. The report of the Strategic Director, Regeneration (**Document “Q”**) considers whether the nomination and nominated asset meet the Asset of Community Value Criteria set out in the Localism Act.

Recommended –

That in accordance with Option 1 the nomination of the properties known as Central Park, Haworth; Mytholmes Recreation Ground; Stanbury Recreation Ground and Cross Roads Park, Keighley as Assets of Community Value be accepted.

(Environment and Waste Management Overview and Scrutiny Committee)
(Stephanie Moore – 01274 432256)



6. ALLOCATION OF THE COMMUNITY BUILDING GRANTS

47 - 54

The report of the Strategic Director, Environment and Sport (**Document “R”**) sets out the Community Building Grants allocation process. Community Building Grants are for Voluntary and Community Sector organisations to support them in meeting their associated building related costs.

Recommended –

- (1) That the proposed allocation process for Community Building Grants be noted.**
- (2) That the Keighley Area Co-ordinator be requested to organise meetings of the Area Committee’s Grants Advisory Group to consider Community Building Grant applications for funding from groups within the Keighley Area.**
- (3) That the Keighley Area Co-ordinator presents a further report to a meeting within the 2016-17 municipal year with recommendations from the Grants Advisory Group on how to allocate the Community Building Grants funds available.**

(Corporate Overview and Scrutiny Committee)

(Amria Khatun – 01274 437467)

7. KEIGHLEY AREA COMMUNITY DEVELOPMENT COMMISSIONS 2015-17 PROGRESS UPDATE

55 - 64

The Strategic Director, Environment and Sport will present a report (**Document “S”**) which outlines the work of the Community Development Workers on behalf of the three commissioned organisations during the period April to September 2016 to support Ward priorities within the Keighley Area Ward Plans 2016-17.

Resolved –

That the work of the Community Development Workers on behalf of the three commissioned organisations during the period April to September 2016 to support Ward priorities within the Keighley Area Ward Plans 2016-17 be noted.

(Corporate Overview and Scrutiny Committee)

(Jonathan Hayes – 01535 618008)



8. **KEIGHLEY AREA WARD PLANS 2016-17 UPDATE**

65 - 82

The report of the Strategic Director, Environment and Sport (**Document “T”**) outlines the work of the Keighley Area Co-ordinator’s Office in the period April to September 2016 to support Ward priorities within the Keighley Area Ward Plans 2016-17.

Recommended -

That the work of the Keighley Area Co-ordinator’s Office in the period April to September 2016 to support Ward priorities within the Keighley Area Ward Plans 2016-17 be noted.

(Corporate Overview and Scrutiny Committee)

(Jonathan Hayes – 01535 618008)

9. **COMMUNITY ENGAGEMENT ACTIVITIES APRIL - SEPTEMBER 2016**

83 - 94

The Strategic Director, Environment and Sport will present a report (**Document “U”**) that provides information about community engagement activities undertaken by Keighley Area Co-ordinator’s Office during April - September 2016.

Recommended –

That the constructive engagement with a wide range of the public undertaken through community engagement activities by Keighley Area Co-ordinator’s Office in the period April - September 2016 be noted.

(Corporate Overview and Scrutiny Committee)

(Jonathan Hayes – 01535 618008)

THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER



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Report of the Strategic Director of Regeneration to the meeting of Keighley Area Committee to be held on to be held on 24th November 2016 at Keighley Town Hall.

Q

Subject:

Nomination to list property as an Asset of Community Value Central Park, Haworth; Mytholmes Recreation Ground; Stanbury Recreation Ground and Cross Roads Park

Summary statement:

The Council has received a nomination to list properties known as Central Park, Haworth; Mytholmes Recreation Ground; Stanbury Recreation Ground and Cross Roads Park, Keighley as an Asset of Community Value under the Localism Act 2011. This report considers whether the nomination and nominated asset meet the Asset of Community Value criteria set out in the Localism Act and contains a recommendation as to whether or not the nomination should be approved.

Portfolio:

Mike Cowlam
Strategic Director of Regeneration
Report Contact: Stephanie Moore,
Estate Manager
Phone: (01274) 432256
E-mail: steph.moore@bradford.gov.uk

Overview & Scrutiny Area:



1. SUMMARY

- 1.1 The Council has received a nomination to list properties known as Central Park, Haworth; Mytholmes Recreation Ground; Stanbury Recreation Ground and Cross Roads Park, Keighley as an Asset of Community Value under the Localism Act 2011. This report considers whether the nomination and nominated asset meet the Asset of Community Value Criteria set out in the Localism Act and contains a recommendation as to whether or not the nomination should be approved.

2. BACKGROUND

- 2.1 The Community Right to Bid provisions of the Localism Act 2011 came into effect on 21st September 2012. The purpose of the provisions is to allow communities time to prepare bids for land and property assessed as being of benefit to the community when those assets come up for disposal.

3. OTHER CONSIDERATIONS

- 3.1 The Community Right to Bid provisions of the Localism Act 2011 came into effect on 21st September 2012. The purpose of the provisions is to allow communities time to prepare bids for land and property assessed as being of benefit to the community when those assets come up for disposal.

3.2 The Community Right to Bid

- 3.2.1 Local community groups and parish councils are able to nominate privately and publicly owned land and property for inclusion on a list of assets of community value. The list is maintained by CBMDC which is also responsible for managing the process for determining whether a nomination of a property as an asset of community value is successful. At its meeting of 6th November 2012 the Executive resolved that the determination of nominations be devolved to Area Committee.
- 3.2.2 The listing of land or property as an Asset of Community Value has the effect of preventing owners from disposing of their listed property without first notifying the Council of their intention to sell. The notification of intention to sell triggers a six week moratorium on disposal during which local community groups and parish councils are able to express an interest in bidding for the property. If no expressions of interest are received the owner is free to dispose of his property at the end of the six week period. If an expression of interest is received the initial six week moratorium extends to six months to allow community groups and parish councils to prepare to bid for the property or to negotiate with the property owner. At the end of the six month period the property is removed from the list and the owner is able to sell the property to who ever he wants and by whatever means he wishes.
- 3.2.3 The Community Right to Bid provisions **do not**:
- Give community groups or parish councils a right of first refusal when listed land and buildings come up for sale.



- Give community groups or a parish council the right to purchase land and property listed as assets of community value at a reduced price i.e. less than market value.
- Compel a property owner to sell to a community group or parish council. Once the procedures set out in the Act are complied with property owners are free to sell their property to whomever they wish.
- Restrict how a property owner can use their property.

3.3 Definition of an Asset of Community Value

3.3.1 The Act provides that land or property falls within the definition of asset of community value where its current primary use furthers the social wellbeing or social interests of the local community, **and** where it is realistic to think that this use will continue. Social interests include culture, recreation and sport. A property will also qualify when its main use in the recent past meets the definition, **and** it is realistic to think that its use may again fall within the definition within the next five years (whether or not in the same way as before).

3.3.2 Social interests include a) cultural interests; b) recreational interests; c) sporting interests. Wellbeing is the things that people value in their life that contributes to them reaching their potential (economic, social or environmental).

3.3.3 The Act sets out details of certain types of land and property which are exempt from the Community Right to Bid provisions.

3.4 Who can nominate an asset to be listed

3.4.1 Nominations to list an asset as being of community value can be made by;

- A local voluntary or community group that is [incorporated](#) – this means it has a separate legal status from its members
- A local voluntary or community group that is [not incorporated](#) but has at least 21 members who appear on the electoral roll within CBMDC or a neighbouring authority.
- A parish council
- Neighboring parish councils – if a parish council borders an unparished area it may nominate asset within that area.
- Community interest groups with a local connection which has one of the following structures:
 - a) A charity
 - b) A community interest company
 - c) A company limited by guarantee that is non profit distributing
 - d) An industrial provident society that is non profit distributing.

For a local group to be able to nominate it must be able to demonstrate that its



activities are wholly or partly concerned with the local authority area within which the asset is located or with a neighbouring authority (which shares a boundary with Bradford).

3.5 The Nomination

3.5.1 The nomination application is included at Appendix 1.

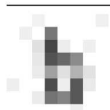
3.5.2 Officers have assessed the nomination and have found that:

Criteria	Finding	Comment	Criteria met?
The nominator eligible to nominate Assets of Community Value?	Yes	Parish Council	Yes
Is the nominated asset exempt from listing?	No	Not exempt	Yes
The land and buildings are used (and in the past 5 years) to further the social well-being and social interests of the local community (as defined by the Localism Act 2011) and this use is not ancillary.	Yes	The assets in question have been in community use for many years	Yes
It is realistic to think that the building or land will continue to be used in a way which will further the social well-being and social interests of the community within the next 5 years.	Yes		Yes

3.5.3 Accordingly, Council's Officers have assessed that the criteria for listing have been met and recommend that Central Park, Haworth; Mytholmes Recreation Ground; Stanbury Recreation Ground and Cross Roads Park, Keighley are listed as an Assets of Community Value.

4. OTHER CONSIDERATIONS

- 4.1 Property owners (but not occupiers) may appeal against the Council's decision to list their property as an asset of community value. In the first instance the property owner should ask the Council to review its decision. If the Council upholds its decision to list, the owner may appeal to the First Tier Tribunal.
- 4.2 There is no provision within the Act for nominators to challenge a decision not to list a property or decision to remove a property from the list following a review. However, the Council will be required to provide nominators with reasons why their application is unsuccessful or why a property has been removed from the list.



- 4.3 As mentioned at 3.2.3 above the listing of land or property as an Asset of Community Value does not prevent a land owner from changing the use of the listed asset. The Act provides that a listed asset can be removed from the list if the nature of the asset changes so that it is unrealistic to expect it to be used for social, sporting, environmental benefits in the near future. An example of substantial change would be the progression of development works.
- 4.4 The listing of an asset is not retrospective and has no effect on binding agreements for sale already in place at the date of listing.

5. FINANCIAL & RESOURCE APPRAISAL

A property owner has a right to compensation for losses incurred as a result of listing.

6. RISK MANAGEMENT AND GOVERNANCE ISSUES

None

7. LEGAL APPRAISAL

Land or property may only be listed as an Asset of Community Value where it meets the criteria and definitions set out in the Localism Act 2011.

Property owners may appeal against the decision to list their property as an Asset of Community Value. In the first instance the decision to list the property will be subject to internal review within the council. If the council upholds the decision to list, the owner may appeal to the First Tier Tribunal.

8. OTHER IMPLICATIONS

8.1 EQUALITY & DIVERSITY

None

8.2 SUSTAINABILITY IMPLICATIONS

None

8.3 GREENHOUSE GAS EMISSIONS IMPACTS

None

8.4 COMMUNITY SAFETY IMPLICATIONS

None

8.5 HUMAN RIGHTS ACT

None



8.6 TRADE UNION

None

8.7 WARD IMPLICATIONS

None

8.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS (for reports to Area Committees only)

None

9. NOT FOR PUBLICATION DOCUMENTS

None.

10. OPTIONS

10.1 **Option 1:** Accept the nomination on the grounds that it meets the criteria and definition of an Asset of Community Value as set out in the Localism Act 2011.

10.2 **Option 2:** Reject the nomination on the grounds that it does not meet the criteria and definition of an Asset of Community Value as set out in the Localism Act 2011.

10.3 Option 1 is the preferred option as the nominated assets do meet the criteria for listing set out in the Act.

11. RECOMMENDATIONS

Recommended -

That in accordance with Option 1 the nomination of the properties known as Central Park, Haworth; Mytholmes Recreation Ground; Stanbury Recreation Ground and Cross Roads Park, Keighley as Assets of Community Value is accepted.

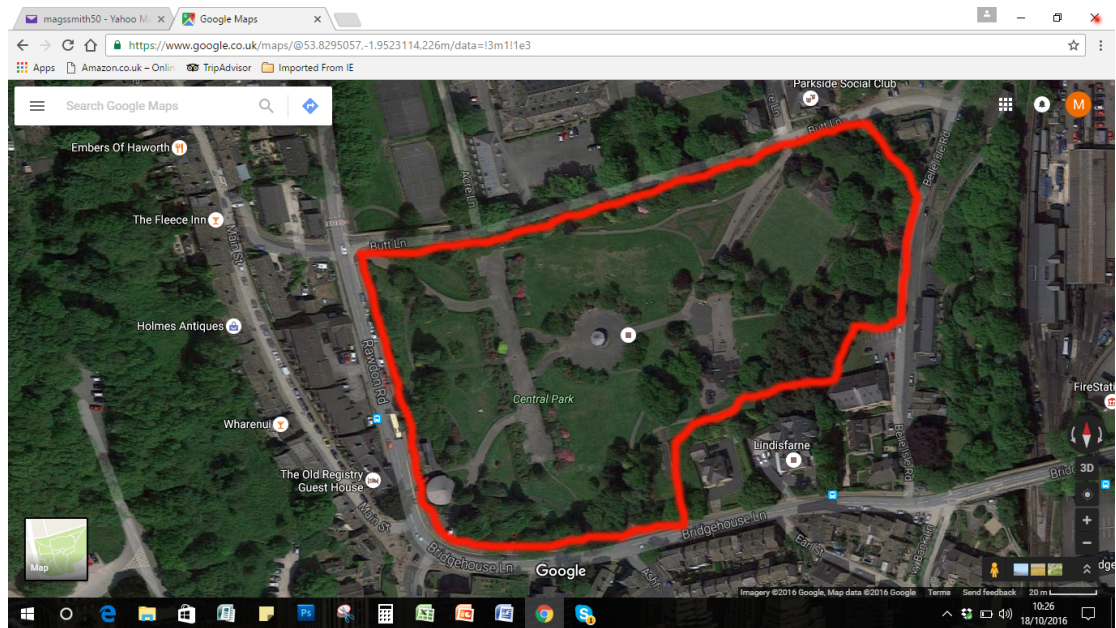
12. APPENDICES

Appendix 1 - Nomination form and Plan

13. BACKGROUND DOCUMENTS

Report to the Executive meeting of 6th November 2012; The Localism Act 2011 – The Community Right to Bid.





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The Localism Act 2011 Community Right to Bid

Application to Nominate Assets of Community value



You will need to complete this application form if you wish to nominate an asset of community value for listing. The responses to the questions in your application will enable the Council to reach a decision about your nomination. In the event that the information you supply is insufficient to make a decision, your application will be rejected.

Before completing this application **please read** the information about the Assets of Community Value provisions available on the Council website at http://www.bradford.gov.uk/bmdc/leisure_and_culture/parks_and_open_spaces/assets_of_community_value

This information will help you to better understand whether the asset you propose to nominate meets with the definition of an 'asset of community value'. It also provides additional information about your rights to nominate and bid for assets as well as the rights of asset owners.

Your completed application should be sent to:

Assets of Community Value
The Operational Estate Manager
Estate Management
City of Bradford Metropolitan District Council
7th Floor Jacobs Well
Bradford
BD1 5RW

For information, the table below summarises the 'assets of community value' nominating and bidding process in four simple stages.

Stage one: Identify an asset for nomination

If an eligible community or voluntary group thinks that a local asset meets the definition of an 'asset of community value' they can fill in an application form and ask the Council to list the property as an 'asset of community value'. If the nomination meets the relevant criteria and is approved by the Council, the asset will be included on the list. A list will also be compiled for any unsuccessful nominations that do not meet the criteria.

Stage 2: The owner wants to sell their asset

If the owner wants to sell their asset they must notify the Council, which will then notify the community group that nominated the asset and publicise the proposed sale to the wider community. If within six weeks of informing the Council of their intention to sell their asset an eligible community interest group does not come forward, the owner is free to sell their asset for a period of eighteen months from the date that they notified the Council of their intention to sell the asset.

Step 3: A designated community group wants to bid for the asset

If an eligible community interest group *does* express an interest in bidding for the asset, this group or groups will be granted extra time to prepare a business plan and gather the finance needed to purchase the asset. All in all, the time-frame for groups to put together their bids is six months starting from the time the asset owner informs the Council of their intention to sell the asset.

Step 4: The point at which the asset is to be sold

The six month window of opportunity is only for eligible community interest groups to put their business plans together and gather necessary funding. Once the six month window has expired, the asset owner is free to sell their property to who they want. They are under no obligation to sell the asset to any eligible community interest group or groups who bid to purchase the asset.



Nomination Form

Ref.....
(for Council use)

Section 1: About You		
Title		
First Name		
Surname		
Address		
Postcode		
Telephone number		
Email address		
Your relationship to the nominating organisation		
Section 2: About your Organisation		
Please provide evidence that you are eligible to make a nomination. See the Appendix for information about who can nominate.		
2.1 Name of organisation	Haworth, Cross Roads & Stanbury Parish Council	
2.2 Organisation type	Place a cross against all those that apply	Registration number of charity and/or company (if applicable)
Neighbourhood forum		
Parish Council	x	
Charity		
Community interest company		
Unincorporated body		



Company limited by guarantee		
Industrial and provident society		

2.3 Number of members registered to vote locally (unincorporated bodies)

In the case of an unincorporated body, at least 21 of its individual members must be registered to vote locally. If relevant, please confirm the number of such members and provide the names and addresses of 21 members registered to vote locally. If they are registered to vote in the area of a neighbouring local authority, rather than in Bradford District, please confirm which area that is.

There are 12 Councillors on the Parish Council whose precept is paid for by householders in Haworth, Cross Roads & Stanbury Parish who we represent.

2.5 Local connection

Your organisation must have a local connection, which means that its activities are wholly or partly concerned with the administrative area of Bradford Council or a neighbouring local authority. In some cases this will be obvious, e.g. an organisation whose activities are confined to the city. If it is not obvious, please explain what your organisation's local connection is.

Parish Council

2.6 Distribution of surplus funds (*applicable to certain types of organisations only*)

If your organisation is an unincorporated body, a company limited by guarantee, or an industrial and provident society, its rules must provide that any surplus funds are not distributed to members, but are applied wholly or partly for the benefit of the local area (i.e. within the administrative area of Bradford or a neighbouring local authority). If relevant, please confirm that this is the case, and specifically which area this applies to.

N/A

2.7 More about your organisation

What are the main aims and activities of your organisation?

The Parish Council represents the people of the Parish, those who live or work within the Parish boundaries. The Parish Council is elected and authorised to act on behalf of members/residents of the Parish.

If your organisation isn't a registered charity or company please provide evidence of its

status such as trust deed, Articles of Association, constitution where appropriate.

3. Details of the land or building(s) that you are nominating.

Please provide information which helps to clarify the exact location and extent of the asset being nominated. This could include:

- Where the land is registered, the Land Registry Title Information document and map with boundaries clearly marked in red (less than one month old). Provision of Land Registry information is not essential but it may help us to reach a decision on the nomination more quickly.
- A written description with ordinance survey location, and explaining where the boundaries lie, the approximate size and location of any building/s on the land and details of any roads bordering the site.

If the boundary is not clearly defined you may be required to submit further evidence prior to your nomination application being accepted.

- A drawing or sketch map with boundaries clearly marked in red – websites which might help you in plotting boundaries include: <http://maps.google.co.uk>

Name of the asset	Haworth Park, also known as Central Park
Address or location of the asset	Rawdon Road Haworth OS Grid ref. SE 032372
Description of the asset and its boundaries	Lanscaped park area, bandstand, memorial garden, bowling green, children's play area, pathways and wall and fenced boundaries, all trees, shrubs and lawned areas therein

4. Owners and others with an interest in the building or land

Please supply the following information. If any information is not known to you please say so.

Current owner's name and address (if known)	Bradford Metropolitan District Council City Hall Norfolk Gardens Bradford West Yorkshire BD1 1UH
Current leaseholder(s) name and address	N/A

Names and addresses of all current occupants of the land	N/A. Currently a public park with facilities
5. Reasons for nomination ; Why you think the land or building is of community value	
<p><i>Please note that the following are not able to be assets of community value:-</i></p> <ul style="list-style-type: none"> • <i>A building wholly used as a residence, together with land “connected with” that residence. This means adjoining land in the same ownership. Land is treated as adjoining if it is separated only by a road, railway, river or canal.</i> • <i>A caravan site.</i> • <i>Operational land. This is generally land belonging to the former utilities and other statutory operators.</i> 	
<p>5.1 Does the use of the asset currently further the social wellbeing or social interests* of the local community, or has it done so in the recent past? If so, how? <i>* These could be cultural, recreational and/or sporting interests – please say which one(s) apply.</i></p> <p>The Park has been, since its inception, a public facility for both residents and visitors to enjoy. These include currently a bowling club, a bandstand, attractive landscaped planted and lawned areas, a memorial garden (currently under development and funded largely by The Friends of Haworth Park), a children’s play area with play equipment, various paths, walkways and steps.</p> <p>The park is often used for events either centring round the bandstand, or the paved promenade above the band stand. The park plays a central role in events such as the 40s Weekend, the 60s Weekend and the Christmas market, as well as other events throughout the year. This is a public access space with access for disabled persons and for all ages.</p>	
<p>5.2 How could the building or land be acquired and used in future? <i>If it is listed as an asset of community value, community interest groups (not limited to your organisation) will get the opportunity to bid for it if it comes up for sale. Please set out how you think such a group could fund the purchase of the building or land, and how they could run it for the benefit of the community.</i></p> <p>It is the intention to continue to have this as a public space very much the centre of activities in Haworth. The functions, access and availability would continue to be as broad as at present. Its role as a public park and facility is already well recognised.</p>	

6. Submitting your nomination

6.1 What to include

- Your organisation's constitution, Articles of Association or Trust Deed (section 2.7)
- Your sketch plan of the asset that you are nominating (section 3).

6.2 Signature

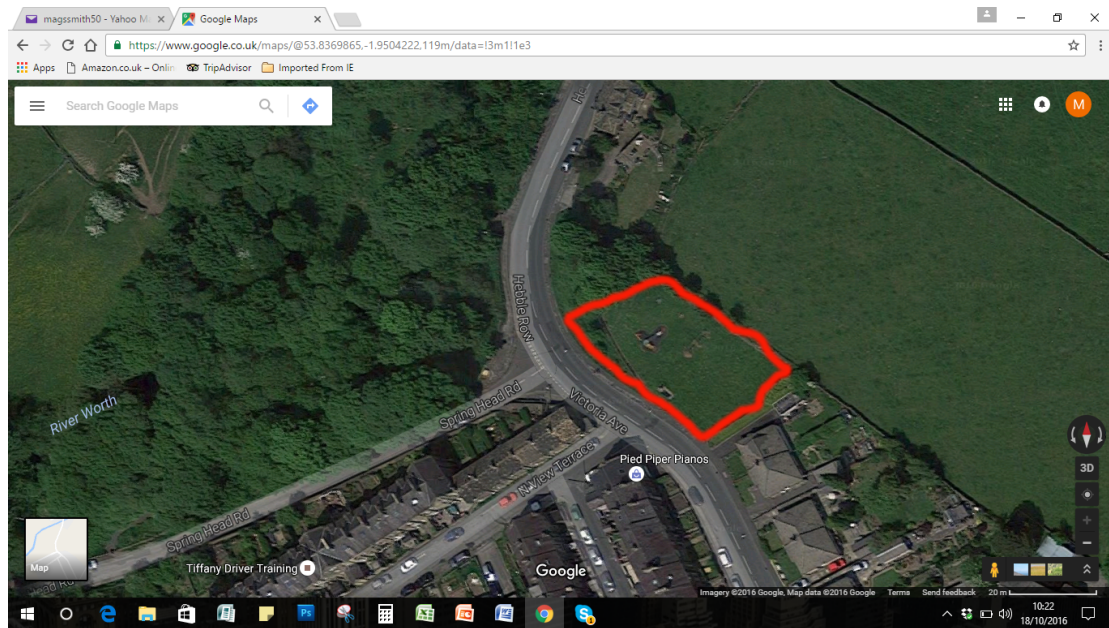
By signing your name here (if submitting by post) or typing it (if submitting by email) you are confirming that the contents of this form are correct, to the best of your knowledge.

Signature.....

9th October 2016

Date.....

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The Localism Act 2011 Community Right to Bid

Application to Nominate Assets of Community value



You will need to complete this application form if you wish to nominate an asset of community value for listing. The responses to the questions in your application will enable the Council to reach a decision about your nomination. In the event that the information you supply is insufficient to make a decision, your application will be rejected.

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This information will help you to better understand whether the asset you propose to nominate meets with the definition of an 'asset of community value'. It also provides additional information about your rights to nominate and bid for assets as well as the rights of asset owners.

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For information, the table below summarises the 'assets of community value' nominating and bidding process in four simple stages.

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Stage 2: The owner wants to sell their asset

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(for Council use)

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2.2 Organisation type	Place a cross against all those that apply	Registration number of charity and/or company (if applicable)
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Parish Council	x	
Charity		
Community interest company		
Unincorporated body		



Company limited by guarantee		
Industrial and provident society		

2.3 Number of members registered to vote locally (unincorporated bodies)

In the case of an unincorporated body, at least 21 of its individual members must be registered to vote locally. If relevant, please confirm the number of such members and provide the names and addresses of 21 members registered to vote locally. If they are registered to vote in the area of a neighbouring local authority, rather than in Bradford District, please confirm which area that is.

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Parish Council

2.6 Distribution of surplus funds (*applicable to certain types of organisations only*)

If your organisation is an unincorporated body, a company limited by guarantee, or an industrial and provident society, its rules must provide that any surplus funds are not distributed to members, but are applied wholly or partly for the benefit of the local area (i.e. within the administrative area of Bradford or a neighbouring local authority). If relevant, please confirm that this is the case, and specifically which area this applies to.

N/A

2.7 More about your organisation

What are the main aims and activities of your organisation?

The Parish Council represents the people of the Parish, those who live or work within the Parish boundaries. The Parish Council is elected and authorised to act on behalf of members/residents of the Parish.

If your organisation isn't a registered charity or company please provide evidence of its

status such as trust deed, Articles of Association, constitution where appropriate.

3. Details of the land or building(s) that you are nominating.

Please provide information which helps to clarify the exact location and extent of the asset being nominated. This could include:

- Where the land is registered, the Land Registry Title Information document and map with boundaries clearly marked in red (less than one month old). Provision of Land Registry information is not essential but it may help us to reach a decision on the nomination more quickly.
- A written description with ordinance survey location, and explaining where the boundaries lie, the approximate size and location of any building/s on the land and details of any roads bordering the site.

If the boundary is not clearly defined you may be required to submit further evidence prior to your nomination application being accepted.

- A drawing or sketch map with boundaries clearly marked in red – websites which might help you in plotting boundaries include: <http://maps.google.co.uk>

Name of the asset	Mytholmes Park and Play Area
Address or location of the asset	Mytholmes Lane Haworth OS Grid ref. SE035378
Description of the asset and its boundaries	Landscaped park area, children's play area, pathways and wall and fenced boundaries, all trees, shrubs and lawned areas therein

4. Owners and others with an interest in the building or land

Please supply the following information. If any information is not known to you please say so.

Current owner's name and address (if known)	Bradford Metropolitan District Council City Hall Norfolk Gardens Bradford West Yorkshire BD1 1UH
Current leaseholder(s) name and address	N/A

Names and addresses of all current occupants of the land	N/A. Currently a public park with facilities
5. Reasons for nomination ; Why you think the land or building is of community value	
<p><i>Please note that the following are not able to be assets of community value:-</i></p> <ul style="list-style-type: none"> <i>• A building wholly used as a residence, together with land “connected with” that residence. This means adjoining land in the same ownership. Land is treated as adjoining if it is separated only by a road, railway, river or canal.</i> <i>• A caravan site.</i> <i>• Operational land. This is generally land belonging to the former utilities and other statutory operators.</i> 	
<p>5.1 Does the use of the asset currently further the social wellbeing or social interests* of the local community, or has it done so in the recent past? If so, how? <i>* These could be cultural, recreational and/or sporting interests – please say which one(s) apply.</i></p> <p>The Park has been, since it’s inception, a public facility for both residents and visitors to enjoy. These include landscaped planted and lawned areas, and a children’s play area with play equipment, various paths and walkways.</p> <p>The park is frequently used for family and community based events as well as a general play area for children and parents. This is a public access space with access for disabled persons and for all ages.</p>	
<p>5.2 How could the building or land be acquired and used in future? <i>If it is listed as an asset of community value, community interest groups (not limited to your organisation) will get the opportunity to bid for it if it comes up for sale. Please set out how you think such a group could fund the purchase of the building or land, and how they could run it for the benefit of the community.</i></p> <p>It is the intention to continue to have this as a public space very much the centre of activities in Cross Road. The functions, access and availability would continue to be as broad as at present. Its role as a public park and facility is already well recognised.</p>	
6. Submitting your nomination	

6.1 What to include

- Your organisation's constitution, Articles of Association or Trust Deed (section 2.7)
- Your sketch plan of the asset that you are nominating (section 3).

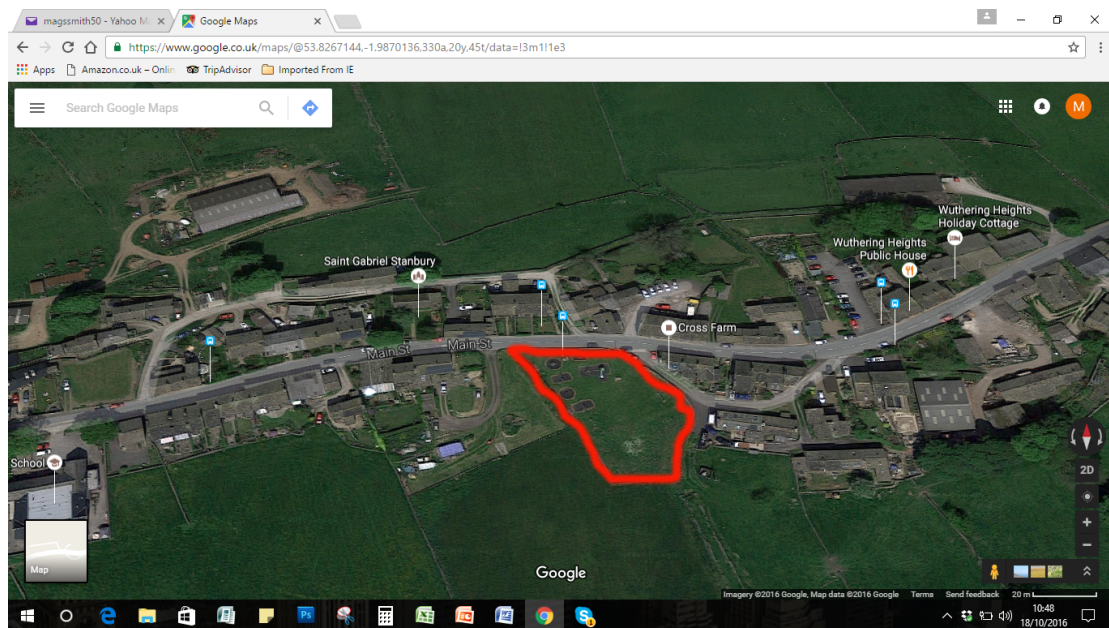
6.2 Signature

By signing your name here (if submitting by post) or typing it (if submitting by email) you are confirming that the contents of this form are correct, to the best of your knowledge.

Signature.....

Date.....

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The Localism Act 2011 Community Right to Bid

Application to Nominate Assets of Community value



You will need to complete this application form if you wish to nominate an asset of community value for listing. The responses to the questions in your application will enable the Council to reach a decision about your nomination. In the event that the information you supply is insufficient to make a decision, your application will be rejected.

Before completing this application **please read** the information about the Assets of Community Value provisions available on the Council website at http://www.bradford.gov.uk/bmdc/leisure_and_culture/parks_and_open_spaces/assets_of_community_value

This information will help you to better understand whether the asset you propose to nominate meets with the definition of an 'asset of community value'. It also provides additional information about your rights to nominate and bid for assets as well as the rights of asset owners.

Your completed application should be sent to:

Assets of Community Value
The Operational Estate Manager
Estate Management
City of Bradford Metropolitan District Council
7th Floor Jacobs Well
Bradford
BD1 5RW

For information, the table below summarises the 'assets of community value' nominating and bidding process in four simple stages.

Stage one: Identify an asset for nomination

If an eligible community or voluntary group thinks that a local asset meets the definition of an 'asset of community value' they can fill in an application form and ask the Council to list the property as an 'asset of community value'. If the nomination meets the relevant criteria and is approved by the Council, the asset will be included on the list. A list will also be compiled for any unsuccessful nominations that do not meet the criteria.

Stage 2: The owner wants to sell their asset

If the owner wants to sell their asset they must notify the Council, which will then notify the community group that nominated the asset and publicise the proposed sale to the wider community. If within six weeks of informing the Council of their intention to sell their asset an eligible community interest group does not come forward, the owner is free to sell their asset for a period of eighteen months from the date that they notified the Council of their intention to sell the asset.

Step 3: A designated community group wants to bid for the asset

If an eligible community interest group *does* express an interest in bidding for the asset, this group or groups will be granted extra time to prepare a business plan and gather the finance needed to purchase the asset. All in all, the time-frame for groups to put together their bids is six months starting from the time the asset owner informs the Council of their intention to sell the asset.

Step 4: The point at which the asset is to be sold

The six month window of opportunity is only for eligible community interest groups to put their business plans together and gather necessary funding. Once the six month window has expired, the asset owner is free to sell their property to who they want. They are under no obligation to sell the asset to any eligible community interest group or groups who bid to purchase the asset.



Nomination Form

Ref.....
(for Council use)

Section 1: About You		
Title		
First Name		
Surname		
Address		
Postcode		
Telephone number		
Email address		
Your relationship to the nominating organisation		
Section 2: About your Organisation		
Please provide evidence that you are eligible to make a nomination. See the Appendix for information about who can nominate.		
2.1 Name of organisation	Haworth, Cross Roads & Stanbury Parish Council	
2.2 Organisation type	Place a cross against all those that apply	Registration number of charity and/or company (if applicable)
Neighbourhood forum		
Parish Council	x	
Charity		
Community interest company		
Unincorporated body		
Company limited by guarantee		



Industrial and provident society		
<p>2.3 Number of members registered to vote locally (unincorporated bodies) In the case of an unincorporated body, at least 21 of its individual members must be registered to vote locally. If relevant, please confirm the number of such members and provide the names and addresses of 21 members registered to vote locally. If they are registered to vote in the area of a neighbouring local authority, rather than in Bradford District, please confirm which area that is.</p> <p>There are 12 Councillors on the Parish Council whose precept is paid for by householders in Haworth, Cross Roads & Stanbury Parish who we represent.</p>		
<p>2.5 Local connection Your organisation must have a local connection, which means that its activities are wholly or partly concerned with the administrative area of Bradford Council or a neighbouring local authority. In some cases this will be obvious, e.g. an organisation whose activities are confined to the city. If it is not obvious, please explain what your organisation's local connection is.</p> <p>Parish Council</p>		
<p>2.6 Distribution of surplus funds (<i>applicable to certain types of organisations only</i>) If your organisation is an unincorporated body, a company limited by guarantee, or an industrial and provident society, its rules must provide that any surplus funds are not distributed to members, but are applied wholly or partly for the benefit of the local area (i.e. within the administrative area of Bradford or a neighbouring local authority). If relevant, please confirm that this is the case, and specifically which area this applies to.</p> <p style="text-align: center;">N/A</p>		
<p>2.7 More about your organisation What are the main aims and activities of your organisation?</p> <p>The Parish Council represents the people of the Parish, those who live or work within the Parish boundaries. The Parish Council is elected and authorised to act on behalf of members/residents of the Parish.</p> <p>If your organisation isn't a registered charity or company please provide evidence of its status such as trust deed, Articles of Association, constitution where appropriate.</p>		

3. Details of the land or building(s) that you are nominating.

Please provide information which helps to clarify the exact location and extent of the asset being nominated. This could include:

- Where the land is registered, the Land Registry Title Information document and map with boundaries clearly marked in red (less than one month old). Provision of Land Registry information is not essential but it may help us to reach a decision on the nomination more quickly.
- A written description with ordinance survey location, and explaining where the boundaries lie, the approximate size and location of any building/s on the land and details of any roads bordering the site.

If the boundary is not clearly defined you may be required to submit further evidence prior to your nomination application being accepted.

- A drawing or sketch map with boundaries clearly marked in red – websites which might help you in plotting boundaries include: <http://maps.google.co.uk>

Name of the asset	Stanbury Park and Play Area
Address or location of the asset	Main Street Stanbury OS Grid ref. SE010370
Description of the asset and its boundaries	Lanscaped park area , children's play area, pathways and wall and fenced boundaries, all trees, shrubs and lawned areas therein

4. Owners and others with an interest in the building or land

Please supply the following information. If any information is not known to you please say so.

Current owner's name and address (if known)	Bradford Metropolitan District Council City Hall Norfolk Gardens Bradford West Yorkshire BD1 1UH
Current leaseholder(s) name and address	N/A
Names and addresses of all current occupants of the land	N/A. Currently a public park with facilities

5. Reasons for nomination ; Why you think the land or building is of community value	
<p><i>Please note that the following are not able to be assets of community value:-</i></p> <ul style="list-style-type: none"> <i>A building wholly used as a residence, together with land “connected with” that residence. This means adjoining land in the same ownership. Land is treated as adjoining if it is separated only by a road, railway, river or canal.</i> <i>A caravan site.</i> <i>Operational land. This is generally land belonging to the former utilities and other statutory operators.</i> 	
<p>5.1 Does the use of the asset currently further the social wellbeing or social interests* of the local community, or has it done so in the recent past? If so, how? <i>* These could be cultural, recreational and/or sporting interests – please say which one(s) apply.</i></p> <p>The Park has been, since its inception, a public facility for residents and their families to enjoy. These include currently lawned areas children’s play area with play equipment, various paths.</p> <p>The park is used for local events, and as a gathering place for family events etc. This is a public access space with access for disabled persons and for all ages.</p>	
<p>5.2 How could the building or land be acquired and used in future? <i>If it is listed as an asset of community value, community interest groups (not limited to your organisation) will get the opportunity to bid for it if it comes up for sale. Please set out how you think such a group could fund the purchase of the building or land, and how they could run it for the benefit of the community.</i></p> <p>It is the intention to continue to have this as a public space very much the centre of activities in Stanbury. The functions, access and availability would continue to be as broad as at present. Its role as a public park and facility is already well recognised.</p>	
6. Submitting your nomination	
<p>6.1 What to include</p> <ul style="list-style-type: none"> Your organisation’s constitution, Articles of Association or Trust Deed (section 2.7) 	

- Your sketch plan of the asset that you are nominating (section 3).

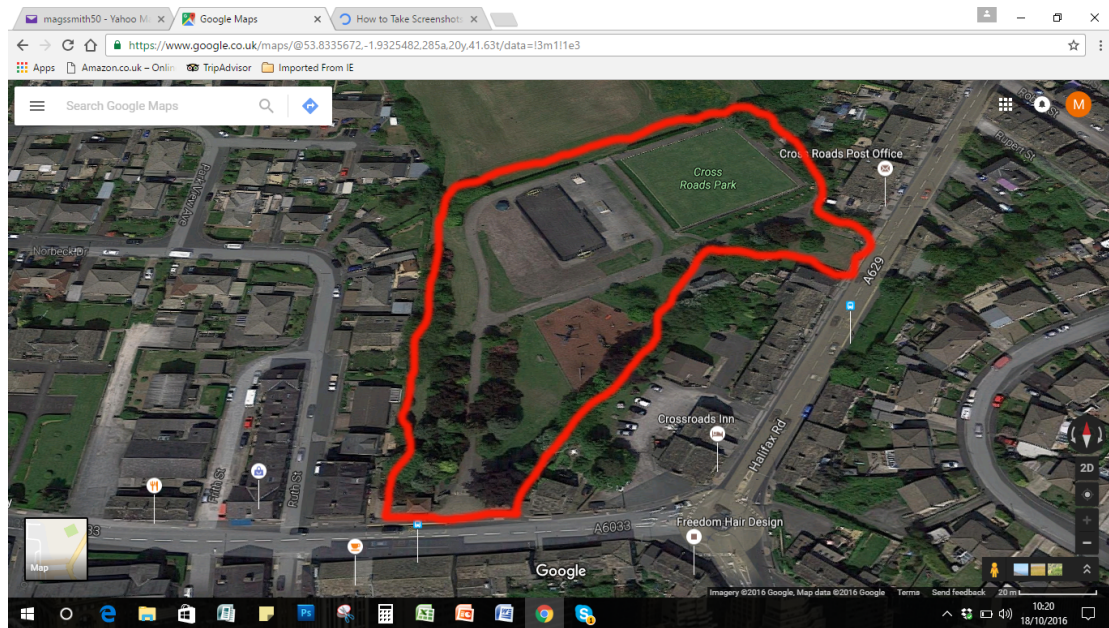
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Signature.....

Date.....

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The Localism Act 2011 Community Right to Bid

Application to Nominate Assets of Community value



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Estate Management
City of Bradford Metropolitan District Council
7th Floor Jacobs Well
Bradford
BD1 5RW

For information, the table below summarises the 'assets of community value' nominating and bidding process in four simple stages.

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Nomination Form

Ref.....
(for Council use)

Section 1: About You		
Title		
First Name		
Surname		
Address		
Postcode		
Telephone number		
Email address		
Your relationship to the nominating organisation		
Section 2: About your Organisation		
Please provide evidence that you are eligible to make a nomination. See the Appendix for information about who can nominate.		
2.1 Name of organisation	Haworth, Cross Roads & Stanbury Parish Council	
2.2 Organisation type	Place a cross against all those that apply	Registration number of charity and/or company (if applicable)
Neighbourhood forum		
Parish Council	x	
Charity		
Community interest company		
Unincorporated body		
Company limited by guarantee		



Industrial and provident society		
<p>2.3 Number of members registered to vote locally (unincorporated bodies) In the case of an unincorporated body, at least 21 of its individual members must be registered to vote locally. If relevant, please confirm the number of such members and provide the names and addresses of 21 members registered to vote locally. If they are registered to vote in the area of a neighbouring local authority, rather than in Bradford District, please confirm which area that is.</p> <p>There are 12 Councillors on the Parish Council whose precept is paid for by householders in Haworth, Cross Roads & Stanbury Parish who we represent.</p>		
<p>2.5 Local connection Your organisation must have a local connection, which means that its activities are wholly or partly concerned with the administrative area of Bradford Council or a neighbouring local authority. In some cases this will be obvious, e.g. an organisation whose activities are confined to the city. If it is not obvious, please explain what your organisation's local connection is.</p> <p>Parish Council</p>		
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<p>2.7 More about your organisation What are the main aims and activities of your organisation?</p> <p>The Parish Council represents the people of the Parish, those who live or work within the Parish boundaries. The Parish Council is elected and authorised to act on behalf of members/residents of the Parish.</p> <p>If your organisation isn't a registered charity or company please provide evidence of its status such as trust deed, Articles of Association, constitution where appropriate.</p>		

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- Where the land is registered, the Land Registry Title Information document and map with boundaries clearly marked in red (less than one month old). Provision of Land Registry information is not essential but it may help us to reach a decision on the nomination more quickly.
- A written description with ordinance survey location, and explaining where the boundaries lie, the approximate size and location of any building/s on the land and details of any roads bordering the site.

If the boundary is not clearly defined you may be required to submit further evidence prior to your nomination application being accepted.

- A drawing or sketch map with boundaries clearly marked in red – websites which might help you in plotting boundaries include: <http://maps.google.co.uk>

Name of the asset	Cross Roads Park
Address or location of the asset	Haworth Road Road Cross Roads OS Grid ref. SE 046377
Description of the asset and its boundaries	Lanscaped park area, memorial pavilion, bowling green, MUGA, lower level playing field, pathways and wall and fenced boundaries, all trees, shrubs and lawned areas therein

4. Owners and others with an interest in the building or land

Please supply the following information. If any information is not known to you please say so.

Current owner's name and address (if known)	Bradford Metropolitan District Council City Hall Norfolk Gardens Bradford West Yorkshire BD1 1UH
Current leaseholder(s) name and address	N/A
Names and addresses of all current occupants of the land	N/A. Currently a public park/play area with facilities

5. Reasons for nomination ; Why you think the land or building is of community value	
<p><i>Please note that the following are not able to be assets of community value:-</i></p> <ul style="list-style-type: none"> <i>A building wholly used as a residence, together with land “connected with” that residence. This means adjoining land in the same ownership. Land is treated as adjoining if it is separated only by a road, railway, river or canal.</i> <i>A caravan site.</i> <i>Operational land. This is generally land belonging to the former utilities and other statutory operators.</i> 	
<p>5.1 Does the use of the asset currently further the social wellbeing or social interests* of the local community, or has it done so in the recent past? If so, how? <i>* These could be cultural, recreational and/or sporting interests – please say which one(s) apply.</i></p> <p>The Park has been, since its inception, a public facility for both residents and visitors to enjoy. These include currently a bowling club, a MUGA, landscaped planted and lawned areas, a memorial building, housing the War memorial and seating areas with coffee making facilities, a children’s play area with play equipment, various paths, walkways and steps.</p> <p>The park is often used for events, and The Friends of Cross Roads Park have frequently used the pavilion for fund raising and family orientated events. The park will likely play a central role in any village events including the forthcoming Cross Roads Gala. This is a public access space with access for disabled persons and for all ages.</p>	
<p>5.2 How could the building or land be acquired and used in future? <i>If it is listed as an asset of community value, community interest groups (not limited to your organisation) will get the opportunity to bid for it if it comes up for sale. Please set out how you think such a group could fund the purchase of the building or land, and how they could run it for the benefit of the community.</i></p> <p>It is the intention to continue to have this as a public space very much the centre of activities in Cross Roads. The functions, access and availability would continue to be as broad as at present. Its role as a public park and facility is already well recognised.</p>	
6. Submitting your nomination	
<p>6.1 What to include</p> <ul style="list-style-type: none"> Your organisation’s constitution, Articles of Association or Trust Deed (section 2.7) 	

- Your sketch plan of the asset that you are nominating (section 3).

6.2 Signature

By signing your name here (if submitting by post) or typing it (if submitting by email) you are confirming that the contents of this form are correct, to the best of your knowledge.

Signature.....

Date.....

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Report of the Strategic Director of Environment and Sport to the meeting of Keighley Area Committee to be held on 24th November 2016.

R

Subject:

The allocation of the Community Building Grants (extended community centre core costs).

Summary statement:

This reports sets out the Community Building Grants allocation process. Community Building Grants are for Voluntary and Community Sector organisations to support them in meeting their associated building related costs.

Steve Hartley Strategic Director
Environment and Sport

Portfolio:

Report Contact: Amria Khatun
Stronger Communities Coordinator
Phone: (01274) 437467
E-mail: amria.khatun@bradford.gov.uk

Overview & Scrutiny Area:

Corporate



1. SUMMARY

- 1.1 This reports sets out the Community Building Grants allocation process. Community Building Grants are for Voluntary and Community Sector organisations to support them in meeting their associated building costs.

2. BACKGROUND

- 2.1 As part of the budget decision on the 25th February 2016, Bradford Council agreed to reduce the discretionary support available to voluntary and community sector (VCS) organisations.
- 2.2 In setting the budget for 2016/17 onwards, three specific budget reductions were proposed in relation to rental subsidies, business rate relief and community development to take effect from 1st April 2017. These are:
- a) **Remove rent subsidies provided to VCS organisations**
 - b) **Reduce Community Development grants**
 - c) **Remove discretionary business rate relief to not for profit organisations**
- Community Centre Core Costs Grants** were included with the three proposals as requested by the sector during the Council's budget consultation.
- 2.3 A review was undertaken of the different types of support given to the VCS and a proposal developed. This proposal merges the remaining support available into one Community Building Grant and devolves the decision making to Area Committees in order to increase fairness, transparency and accountability.
- 2.4 The aim of the review was to find the most effective way to invest the remaining resource and ensure effective use of the funds. Given the significant reductions in available funds the Review Group prioritised community buildings and consequently there will be no money available for community development workers.
- 2.5 The Review group concluded that the best way forward is to combine all remaining resources and establish a single process, based on an extended core costs model.

Financial Allocation

- 2.6 Apportionment of the remaining budget is based upon a formula that factors in current support levels and also the needs based formula that was used and agreed by Executive to allocate the previous community development and core costs fund.
- 2.7 The VCS Buildings Review Group, chaired by the Strategic Director Environment and Sport used this formula to recommend the allocation of funding levels to each Area. The group's recommendation was agreed by the Regeneration, Planning, and Transport Portfolio Holder on behalf of Council Executive.
- 2.8 The available budget across the District, for 2017-18 is £436k (and 2018-19 subject to equivalent budget being available). The new grants will commence from 1 April 2017.



2.9 A ring-fenced allocation will be made available to support organisations supporting District Wide activity and community of interest groups. This will be allocated by Bradford West Area Committee as several district wide organisations are based in the city centre (Bradford Keighley).

2.10 Table 1 includes the current levels of support each area received and the allocated amounts for each Area Committee for 2017-2018 for the Community Building Grant.

Table One

	Current 2016/17amount	Amount 2017/18
East	£208k	£99.4k
South	£71k	£50.7k
West	£295k	£122.8k
Keighley	£124k	£64.4k
Shipley	£98k	£52.7k
District wide provision	£94k	46k
Total	£890k	£436k

2.11 It will be the responsibility of each Area Committee to make decisions on the allocation of the 2017-18 budget (and 2018-19 subject to equivalent budget being available).

Feedback from the consultation

2.12 Current recipients of all the different types of buildings related support and community development funding have been invited to participate in a consultation. This consultation period concluded on the 9th November 2016. Analysis of the feedback will inform the implementation of the proposal and will be shared with the Grant Advisory Groups (GAGs) and where appropriate any feedback about individual organisations will also be directed to the GAGs.

3. OTHER CONSIDERATIONS

Importance of Community Buildings

3.2 Helping to ensure that communities are safe, clean and active is a Council priority. Whilst we can no longer fund community development workers we can facilitate this approach by supporting community buildings to stay open and become hubs of local activity and community led development. The 'People Can' approach to community support will contribute to building stronger sustainable communities in the following ways:

- Increase the active participation of residents in their neighbourhoods and communities
- Meeting space for community groups
- Local base to deliver a range of services including advice work



- Places to deliver activities and access to practical resources

Framework to be deployed by Area Committees in the allocation of grants

- 3.4** The Area Committees will use their existing Grants Advisory Group in the same way they have for Community Centre core costs and community development grants. The Grants Advisory Group will assess applications and make recommendations to Area Committee for determination.
- 3.5** Grants will be available for up to two years.
- 3.7** The Area Committee may choose to develop a scoring system for allocation of funds with the support of the Neighbourhood Service central team
- 3.8** The main priority of these grants is for organisations with low levels of resources and without the funds to pay the full cost of running the centre without support.
- 3.9** Community buildings receiving a contribution to their building related costs through a grant will be expected to be well run facility in the following respects:
- To be accessible to everyone within the local community, including young people
 - Well maintained and clean facilities
 - Have a responsible charging policy
 - Have financial systems and controls in place
 - Have a strong and responsible management committee
 - To work in partnership with other agencies
- 3.10** The Neighbourhood Service Central team will support the Grants Advisory Group to enable a consistency of approach across the five Areas and will also including distributing the expressions of interest (application) packs.
- 3.11** Whilst administration of the grants will be undertaken centrally within the Neighbourhoods and Customer Service, the Ward Officer will be the main contact to monitor progress and they will ensure that issues raised are being addressed.
- 3.12** Current recipients of buildings related support and community Development Commissions were notified, following the Council decision in February 2016, of the proposed changes to circumstances and the probability of the termination of their current agreements on the 31 March 2017.
- 3.13** The Area Office staff, Revenues and benefits, asset management, the Central team and the voluntary sector infrastructure organisations will work with applicants to consider alternative sources of support such as sharing of spaces, community asset transfer, small business rates relief or registering as a community amateur sports club

4. FINANCIAL & RESOURCE APPRAISAL

- 4.1** The approved reduction identified in the Council budget 2017-2018 is presented in



this report.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1** There is a risk that some of the organisations currently receiving support will not be successful in the Community Buildings fund due to significantly reduced resources. However there are various avenues organisations could pursue which may help reduce the negative impact. These include, becoming a registered charity which will entitle organisations to 80% rate relief, or to register as a small business and rates will be off set by government initiatives. There is also additional support available to sports clubs who register as a Community Amateur Sports Club with HMRC, which would also, reduces the rates charges by 80%.
- 5.2** In addition Ward Officers and Voluntary Organisations support officers will continue to provide support to areas and organisations.

6. LEGAL APPRAISAL

- 6.1** This work relates directly to the Local Government Act 2000 and to the Duty of Well-being placed upon the Council to promote and improve the well-being of the District.
- 6.2** Under the Councils Constitution at Article 12, the Executive can delegate/devolve the discharge of functions to Area Committees. In discharging these functions, all decisions made must be in accordance with policies, strategies, plans or criteria agreed by the Council or Executive and within the approved budget.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

- 7.2** The progressive distribution of grants to Areas with higher level needs will aid the development of initiatives which reduce inequalities.
- 7.3** Priorities supported will promote fairness and inclusion while supporting Keighley Area Committee's commitment to equal opportunities for all, including those protected characteristics identified within the Equalities Act 2010.

7.4 SUSTAINABILITY IMPLICATIONS

Resources available to Keighley Area Committee, described in this report, and used to support the Keighley Area Committee Action Plan and will directly support the delivery of the District's Plan and promote and contribute to the People Can Make a difference approach.

7.5 GREENHOUSE GAS EMISSIONS IMPACTS

Actions to assist in identifying the greenhouse gas impacts of potential projects to be funded through this budget will be undertaken. These will include a consideration of, for example, energy efficiency opportunities in purchasing new equipment or refurbishing or modifying buildings.



7.6 COMMUNITY SAFETY IMPLICATIONS

None

7.7 HUMAN RIGHTS ACT

None

7.8 TRADE UNION

There are no implications related to Trade Unions arising from this report.

7.9 WARD IMPLICATIONS

The activity outlined in this report affects the whole district and all organisations which currently receive buildings related support in Keighley.

The creation and devolution of the Community Building Fund to Area Committees will establish a more tailored provision and more accountability at a ward level.

7.10 AREA COMMITTEE ACTION PLAN IMPLICATIONS (for reports to Area Committees only)

The activities outlined in this report contribute to priorities within the Keighley Area Committee's Action Plan.

8. NOT FOR PUBLICATION DOCUMENTS

None

9. OPTIONS

9.1 Keighley Area Committee adopts the recommendations outlined in this report.

9.2 Keighley Area Committee adopts the recommendations outlined in this report, with amendments.

9.3 Keighley Area Committee decides not to accept the recommendations outlined in this report.

10. RECOMMENDATIONS

10.1 Keighley Area Committee notes the proposed allocation process for Community Building Grants.

10.2 Keighley Area Co-ordinator is requested to organise meetings of the Area Committee's Grants Advisory Group to consider Community Building Grant applications for funding from groups within the Keighley Area.

10.3 Keighley Area Co-ordinator will bring a further report to a meeting within the 2016-17 municipal year with recommendations from the Grants Advisory Group on how to allocate the Community Building Grants funds available.



11. APPENDICES

None

12. BACKGROUND DOCUMENTS

Executive Amended Budget Recommendation to Full Council – Agenda item 7A, 25th February 2015

[Amended Budget Recommendation to Full Council](#)

Community Building Grant Consultation Process document
(available upon request from Amria Khatun)



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Report of the Strategic Director – Environment and Sport to the meeting of Keighley Area Committee to be held on 24 November 2016

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Subject:

Keighley Area Community Development Commissions 2015-17 Progress Update

Summary statement:

This report outlines the work of the Community Development Workers on behalf of the three commissioned organisations during the period April to September 2016 to support Ward priorities within the Keighley Area Ward Plans 2016-17.

Steve Hartley
Strategic Director
Environment and Sport

Portfolio:

Neighbourhoods and Community Safety

Report Contact: Jonathan Hayes,
Keighley Area Co-ordinator
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Overview & Scrutiny Area:

Corporate



1. SUMMARY

- 1.1 This report outlines the work of the Community Development (CD) Workers on behalf of the three commissioned organisations during the period April to September 2016 to support Ward priorities within the Keighley Area Ward Plans 2016-17.

2. BACKGROUND

- 2.1 A report setting out the basis on which the Executive devolved commissioning of Community Development and Community Centre Core Cost grants to Area Committees to increase local democratic accountability and transparency was presented to Keighley Area Committee on 11 September 2014.
- 2.2 At its meeting held on 27 November 2014 Keighley Area Committee resolved that: "Keighley Area Committee approves the recommendations on Community Development grants made by the Grants Advisory Group as detailed in Table 2 of this report."
- 2.3 Table 2 of the report allocated Community Development grants of £21,000 per year for the two years 2015-16 and 2016-17 to the following organisations: Keighley & Ilkley Voluntary and Community Action, Hainworth Wood Community Centre and Bracken Bank & District Community Association.
- 2.4 The report also outlined the purpose of these grants by describing the community development approach to community support as contributing to building stronger sustainable communities in the following ways:
- Develop active communities
 - Increase the active participation of residents in their neighbourhoods and communities
 - Reduce the negative impact of budget reductions within neighbourhoods and with communities of interest and people on low incomes.
 - Challenge disadvantage and inequalities
 - Stimulate innovative and sustainable local solutions to issues.
 - Build relations within and between communities
- 2.5 The Keighley Area Committee has since received 6 monthly update reports on the progress of work undertaken by the three organisations in receipt of the Community Development grants.
- 2.6 Appendix A-C of this report highlight selected pieces of work which reflect the types of activities and actions that have been undertaken by the CD workers between April to September 2016 that have contributed to addressing the priorities within the Keighley Area Ward Plans 2016-17. They are by no means an exhaustive list of actions but are intended to give a flavour of the nature of activities that have been undertaken.

3. OTHER CONSIDERATIONS

No other considerations.



4. FINANCIAL & RESOURCE APPRAISAL

- 4.1 The Community Development grants are contained within the Council's budget as approved by the Council on 25 February 2016.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1 There are no significant risks and governance issues arising from the proposed recommendations in this report.

6. LEGAL APPRAISAL

- 6.1 This work relates directly to the Local Government Act 2000 and to the Duty of Wellbeing placed upon the Council to promote and improve the well-being of the District.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

Community development work seeks to promote fairness and inclusion while supporting Keighley Area Committee's commitment to equal opportunities for all.

7.2 SUSTAINABILITY IMPLICATIONS

Resources available to Keighley Area Committee, described in this report, and used to support Keighley Area Ward Plans 2016-17 will directly support the delivery of the District's Sustainable Community Strategy.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

Community development work may improve the greenhouse gas impacts of potential projects in local communities.

7.4 COMMUNITY SAFETY IMPLICATIONS

- 7.4.1 Community Safety issues are acknowledged as a key contributor to the quality of life in neighbourhoods. A number of priorities supported in the period covered by this report demonstrate a positive impact on community safety issues across Keighley Area.

- 7.4.2 A key aspect of this work relates to supporting the Community Safety Plan, the Council's obligations under Section 17 of the Crime and Disorder Reduction Act 1998 and the work of the Community Safety Partnership.

7.5 HUMAN RIGHTS ACT

No direct implications arising from the Human Rights Act.



7.6 TRADE UNION

No direct Trade Union implications arise from this report.

7.7 WARD IMPLICATIONS

The activity outlined in this report addresses priorities in all Wards in the Keighley Area.

8. NOT FOR PUBLICATION DOCUMENTS

None

9. OPTIONS

- 9.1 That Keighley Area Committee adopts the recommendations outlined in this report.
- 9.2 That Keighley Area Committee adopts the recommendations outlined in this report, with amendments.
- 9.3 That Keighley Area Committee decides not to accept the recommendations outlined in this report.

10. RECOMMENDATIONS

- 10.1 That the work of the Community Development Workers on behalf of the three commissioned organisations during the period April to September 2016 to support Ward priorities within the Keighley Area Ward Plans 2016-17 be noted.

11. APPENDICES

Appendix A – CD Commission – KIVCA, Progress update summary April to September 2016

Appendix B - CD Commission – Hainworth Wood Community Centre, Progress update summary April to September 2016

Appendix C – CD Commission – Bracken Bank and District Community Association, Progress update summary April to September 2016

12. BACKGROUND DOCUMENTS

- 12.1 Keighley Area Community Development Commissions 2015-17 Progress Update, Document 'C', Keighley Area Committee, 30 June 2016.



Appendix A

CD Commission – KIVCA, Progress update summary April to September 2016

Women of Keighley

A women's forum planned by local women was themed around "How I came to Keighley". Women presented stories and worked in small groups to relay to one another how they or their parents/grandparents ended up living in Keighley. The idea behind this was to demonstrate the diversity of people arriving in Keighley and that we all have a story. After Brexit racism verbal attacks increased in Keighley and we wanted to get the message out to women that we are all welcome to live here and together through unity we have a shared belonging. East Wood School girls performed a dance and a song that they had written supported by an artist who supports the WOK forums. A further song was performed by all the women using some of the stories shared, and we are now using this as our Keighley Song. It was both uplifting and inspiring. Women contributed to the event by baking cakes and other treats.

Our next event will mark International Day for the Elimination of Violence against Women and Girls and women from Holcroft School has volunteered to cater for the event.



United Keighley

United Keighley is a multi agency partnership made up of the voluntary and statutory sectors. The objectives of the group are: To raise awareness of the crime and complexities in relation to CSE, to increase knowledge and people's ability to discuss CSE and related issues, increase literacy on the complexities around perpetrator/victim profiles amongst organisations who come into contact with communities, to increase awareness of existing services and actions, develop a sustainable broad network to work together on these issues, to increase reporting by victims and of suspected perpetrators. The working group have over the last 6 months been working towards these objectives, and as a result planned a week of activities to coincide with safeguarding week. During this we organised a day of action in the Airedale centre to raise awareness of CSE, provided training for parents and held an information session which was attended by the police, safeguarding hub, and different organisation all who support victims or who are working to prevent CSE in our town.



Lund Park junior parkrun

Junior parkrun is a series of weekly 2km runs for children aged between 4 and 14. They are held in areas of open space around the UK. They are open to all, free, and are safe and easy to take part in. They take place on Sundays at 9am and are staffed entirely by volunteers from the community. Children are under no pressure to take part every week; they can drop in and out of junior parkrun so it can easily be fitted around busy family lives.

Lund Park has been identified as a park that would suit a junior parkrun and two meetings have taken place to explore the possibility and gather momentum. Four schools have been contacted and all have agreed to advertise in their newsletters. So far 14 people have expressed an interest in volunteering and we are planning to set up a test run with family and friends of volunteers to establish how many volunteers are committed.



Green Spaces Network

6 groups attended the quarterly network and shared what they have been doing across Keighley to improve parks, woodland and open spaces, and future plans. Volunteers appreciate having the time to meet like minded people, make new connections and support one another. As a result of the network a walk was organised by Cliffe Castle Conservation Group to Parkwood using one of the walks from the Keighley River and Valley walks developed by CCCG, which explores the varied landscape around Keighley. Green Spaces are planning a promotion day in the Airedale Centre to promote what they are doing and to recruit more volunteers.



Appendix B

CD Commission – Hainworth Wood Community Centre, Progress update summary April to September 2016

Over 50's Fun at Hainworth Wood Community Centre

Passing the baton.....

A very positive working relationship with Worth Valley Community Church results in lots of opportunity for joint work and this photo shows the group taking part in 'Pass the Baton'. A church based campaign to help those who are isolated and vulnerable in our communities

The weekly luncheon clubs and other social events provided at the Community Centre are really appreciated by those that attend. We deliver a twice weekly group which includes Raffles, Quiz, Bingo, Exercise and Massage, a knitting group all which help to tackle elderly isolation and loneliness and offers a warm and safe environment where you can come and meet your friends and have a home cooked hot meal. Assistance is given to help people to the centre and volunteers are on hand to help with form filling, making calls or generally be a listening ear. This is a very successful and popular group and is maybe the only place some of the residents go to regularly we are a lifeline for our residents when and if they need us just because we are here, and they know we are!!



Working it out

Trainee Development Worker Renovates IT room

Having a newly appointed trainee development worker has enabled us to get the work group and IT room back up and running to enable the community to complete Universal credit applications, search for jobs and complete on line learning, however renovation of the room was needed first. We felt that if we could provide a professional environment it would encourage more people to use the IT room for a variety of activities.



The new mural has some very motivating messages and was created by young people at the centre. The room is being increasingly used as many benefits and services need to be accessed online and not everyone has access to computers or Wi-Fi.

The outcome is that Hainworth Wood Community centre can now offer the community the use of their own IT room/Work group. We are now also registered with UK online and offer free online courses which fill gaps in resident's skill set or will simply improve their IT knowledge The next step is to apply to various funding bodies to try and replace the old computers.



Improving attendance at Youth Sessions

Declining numbers at the sessions provided for young people resulted in consultation sessions with them to ask what type of activities they wanted at the centre. Lots of ideas were suggested. During the conversation the following ideas were suggested: Cooking – Buns, Gingerbread men, Kebab Wraps, Fruit Art, Pizza making, Blind folded sandwich making, Crafts – Hama Beads, Art Hand Prints, Jewellery Making, Pool, Table Tennis, Games Console and Games.

The youth group runs every Wednesday from 18.00pm until 19.30pm and the highest number we have had at a session is sixteen, this number was increased by the centre putting on the activities we agreed on and also word of mouth from the youths in the community. What we want to do now is to get this number to attend the centre consistently and to hopefully increase it further.



Intergenerational work

At 102 and 25, an age gap of 77 years separates the oldest and youngest members at the weekly luncheon club. There is genuine respect and fondness between all the attendees but over the course of the last 12 months the opportunity to socialise and spend time in each other's company has really benefitted both. Our young member has gained in confidence and she has volunteered to do more and more at the centre, helping out in the charity shop and serving refreshments. Her confidence has improved and the time she spends talking to and laughing at the jokes of our oldest member makes him feel appreciated and listened to. They both thoroughly enjoy their time together, confirming how much the young and old can help, learn from and give to each other.



Wrinkles should merely indicate where smiles have been. Mark Twain

Play

Play in the area has included half term and summer holiday activity at Hainworth Wood Community Centre and Stockbridge. Numbers increased as the sessions became established and a good time was had by all. The average attendance was 23 and the sessions included play, arts and crafts, inflatable fun, storytelling, dance, drama, sports coaching, fun day trips and much more. The Forest School programme was also repeated and enjoyed.



Appendix C

CD Commission – Bracken Bank and District Community Association, Progress update summary April to September 2016

Sue Belcher Community Centre



Project - to address anti-social behaviour resulting in acts of vandalism, environmental and community safety issues in and around the grounds of the Sue Belcher Community Centre by engaging service providers, local people, funders and businesses. A spate of vandalism on the community centre and fly tipping on its grounds led to a focus on partners coming together to work on resolutions.

Partners – BB&DCA, Ward Councillor Farley, KACO, Incommunities, Bfd Youth Service, One in a Million, Dyson Doors, Broomhill Co-op, Keighley Town Council, B&Q, Craven Trust, Keighley Town Council and other local businesses

Community involvement – Litter picks, community environmental sessions and support from local business residents resulted in 46 people engaging

Funding & Resources – Dyson Doors donated custom fit window shutters (£1,500), McDonnell Builders repaired damage to roof tiles and guttering (£500). Keighley Town Council (£182) Craven Trust (£1,000) Area Committee (£300) Broomhill Co-op has donated refreshments. 'One In A Million' opened their session to younger children in response to the closure of the Bfd Play Team session. Oakworth Co-op donated staff time, BB&DCA donated refreshments and volunteer time

Outcomes – Due to a lack of regular provision for young people on the estate, the centre suffered a spate of attacks including smashed windows, damage to the roof and graffiti. By bringing the issue to the attention of local service providers, local people and businesses I was able to secure a package of measures that would tackle the issues from all aspects.

Cross Roads Play

Project – a series of consultations about play opportunities in the ward, including a paper-based survey, an after-school event and a well-attended community play event at Cross Roads Park to look at the lack of play provision in Worth Valley. Feedback from parents and children told us that they felt that there is not enough for children to do in the area and that they would like organised and supervised outdoor activities in local green spaces.

A broad range of potential partners were contacted and conversations were had with local residents in order to get the support needed to do a proper job.

Partners involved – BB&DCA, Get Out More, Keighley Play Forum, Bfd Play Team, Children's Centre, Friends of Cross Roads Park, Craft & Chat, Keighley Area Co-ordinator's Office, Oakworth Co-op, Lees Primary School and Cllr Rebecca Poulsen

People involved – consultation went out to all primary schools in Worth Valley, with over 70 people involved in consultation/support at consultation events

Funding & Resources – BB&DCA donated 1000s of questionnaires; staff, Cllr and volunteer time; Lees School donated a venue; Oakworth Co-op supported an event with refreshments; Craft & Chat donated £20 and resources; Bradford Play Team ran 2 play sessions; Get Out More ran 2 consultation/play sessions

Outcomes – The initiative brought together local people, community groups, service providers and businesses and culminated in a summer of play opportunities in Cross Roads park. This issue presented a great opportunity to encourage the community to accept more collective responsibility for the sustainability of its own resources. Unfortunately a failed application for Parish Council funding put a full stop on the project in terms of providing further activities.



Fell Lane Spruce Up

Project- to improve neighbourhoods in Fell Lane including litter picking on streets, clearing overgrown vegetation, creating pathways, planting and weeding a community green space etc. Local Neighbourhood Watch, environmental community groups and young people from Fell Lane Scouts joined local residents on two evenings to tackle grot spot areas in response to issues raised by local residents.

Partners involved – Nashville Terriers Neighbourhood Watch group, Cllr Farley, Friends of Westfell, Keighley 1st Fell Lane Scout Group, CBMDC Clean Team,



People involved – 46 people have been involved over the course of the project

Funding & Resources – Oakworth and Broomhill Co-ops and local people provided refreshments, Fell Lane Scout provided a venue, Cabbage Club provided tools, Friends of Westfell provided plants

Outcomes - Enhancement of the physical environment across neighbourhoods in Fell Lane, the creation of a footpath across a local green space, young people working alongside neighbourhood groups to help keep their local environment tidy.

Braithwaite Gala - volunteering

Project - to support local people and community groups in Braithwaite & Guardhouse to plan and facilitate a variety of fundraising initiatives on the gala day, enabling people to raise much needed funds for their groups.

Partners involved – Cabbage Club, Braithwaite Senior Voice, Oakworth Co-op, CBMDC, Bracken Bank & District Community Association, local allotment holders.

People involved – 13 volunteers catered and provided tombola, raffle and local produce stalls attracting approx. 150 people

Funding & Resources - £300 People's Health Trust, produce from local allotment holders, donations of volunteer time and resources, INDS Event Support

Outcomes – local people took on the challenge of providing catering for the gala day. They have learnt new skills, gained confidence and raised funds for their community groups. I was so proud of them!



Queen's 90th Birthday Events

Project – to support communities to put on a 'right good do' in celebration of the Queen's 90th birthday celebrations, including applying for funding, event planning and facilitation at various locations across Keighley West and Worth valley wards. Bringing together local people, local groups and service providers in an informal way to get to know one another.



Partners involved - Bracken Bank & District Community Association, Friends of Westfell, Haworth Guides, Cabbage Club, Sue Belcher Centre, Keighley Area C Office, Yorkshire Housing, Cllr Farley, Keighley Town Council, Lord & Lady Mayoress, Aireworth Dogs in Need

People involved – an estimated 250 people were involved in the facilitation and attendance at events held across the wards

Funding & Resources – 4 x £100 funding pots from Area Committee, donations of time and resource from local people and community groups, Cabbage Club Event Support, Sue Belcher Centre venue

Outcomes - Celebration events giving fantastic opportunities for local people to come together with other group and service providers in an informal way



Report of the Strategic Director – Environment and Sport to the meeting of Keighley Area Committee to be held on 24 November 2016

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Subject:

Keighley Area Ward Plans 2016-17 Update

Summary statement

This report outlines the work of the Keighley Area Co-ordinator's Office in the period April to September 2016 to support Ward priorities within the Keighley Area Ward Plans 2016-17.

Steve Hartley
Strategic Director
Environment & Sport

Report Contact: Jonathan Hayes,
Keighley Area Co-ordinator
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Portfolio:

Neighbourhoods and Community Safety

Overview & Scrutiny Area:

Corporate



**City of Bradford
Metropolitan District Council**

1. SUMMARY

- 1.1 This report outlines the work of the Keighley Area Co-ordinator's Office in the period April to September 2016 to support Ward priorities within the Keighley Area Ward Plans 2016-17.

2. BACKGROUND

- 2.1 The work outlined in this report has been undertaken to support the Area Committee in the implementation of the Keighley Area Ward Plans 2016-17 utilising the four key elements of the Neighbourhood Service. These four key elements are:
- Integrated Area teams
 - Streamlined locality planning and performance management
 - Connecting the strategic to the neighbourhood
 - Co-ordinating local partnership action
- 2.2 Elected Members, Partners, Services and Agencies are committed to supporting action planning at a Neighbourhood and Ward-level. They have supported Ward Planning and work with Keighley Area Co-ordinator's Office to address issues.
- 2.4 Appendices A – F of this report highlight selected pieces of work which reflect the types of activities and actions that have been undertaken between April to September 2016, within Wards that have contributed to addressing the priorities within the Keighley Area Ward Plans 2016-17. They are not an exhaustive list of actions but are intended to give a flavour of the nature of activities that have been undertaken.
- 2.5 To enable these specific actions Ward Officers undertake and support a partnership approach which involve Ward Partnership Teams, other specific Ward Partnerships, Days of Action, community engagement activities and approaches and other issue-based neighbourhood work.
- 2.6 Keighley Area Co-ordinator's Office continues to support Ward Planning by consultation with and involvement of local residents and partner agencies in decision making through: partnership bodies, local problem-solving groups, special events, action planning and through the work of Council Wardens.
- 2.7 The role of Council Wardens includes supporting community engagement and their work has involved them in Days of Action, Visual Audits; work with schools and individual local residents. This is in addition to their responsibilities for Parking and Environmental Enforcement.
- 2.8 Keighley Area Co-ordinator's Office also provide support to new and continuing community initiatives as well as advice, guidance or support in relation to assisting the effective functioning of local Voluntary and Community Organisations as requested.

3. OTHER CONSIDERATIONS

- 3.1 No other considerations



4. FINANCIAL & RESOURCE APPRAISAL

- 4.1 Addressing priorities within the Keighley Area Ward Plans 2016-17 has been undertaken from within resources of Bradford Council and partner organisations.
- 4.2 The Ward Plans' priorities have been used to assist the Area Committee in its Local Area Management role.
- 4.3 Officer support for co-ordination to implement elements of the Ward Plans has been provided by the Keighley Area Co-ordinator's Office.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1 There are no significant risks and governance issues arising from the proposed recommendations in this report.

6. LEGAL APPRAISAL

- 6.1 This work relates directly to the Local Government Act 2000 and to the Duty of Wellbeing placed upon the Council to promote and improve the well-being of the District.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

Ward Plan priorities promote fairness and inclusion while supporting Keighley Area Committee's commitment to equal opportunities for all.

7.2 SUSTAINABILITY IMPLICATIONS

Resources available to Keighley Area Committee, described in this report, and used to support Keighley Area Ward Plans 2016-17 will directly support the delivery of the District's Sustainable Community Strategy.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

Some actions undertaken to address priorities in the Ward Plans will have an impact on greenhouse gas emissions. These will include a consideration of for example energy efficiency opportunities in purchasing new equipment or refurbishing or modifying buildings.

7.4 COMMUNITY SAFETY IMPLICATIONS

- 7.4.1 Community Safety issues are acknowledged as a key contributor to the quality of life in neighbourhoods. A number of priorities supported in the period covered by this report demonstrate a positive impact on community safety issues across Keighley Area.



- 7.4.2 A key aspect of this work relates to supporting the Community Safety Plan, the Council's obligations under Section 17 of the Crime and Disorder Reduction Act 1998 and the work of the Community Safety Partnership.

7.5 HUMAN RIGHTS ACT

No direct implications arising from the Human Rights Act.

7.6 TRADE UNION

No direct Trade Union implications arise from this report.

7.7 WARD IMPLICATIONS

The activity outlined in this report addresses priorities in all Wards in the Keighley Area.

8. NOT FOR PUBLICATION DOCUMENTS

None

9. OPTIONS

- 9.1 That Keighley Area Committee adopts the recommendations outlined in this report.
- 9.2 That Keighley Area Committee adopts the recommendations outlined in this report, with amendments.
- 9.3 That Keighley Area Committee decides not to accept the recommendations outlined in this report.

10. RECOMMENDATIONS

- 10.1 That the work of the Keighley Area Co-ordinator's Office in the period April to September 2016 to support Ward priorities within the Keighley Area Ward Plans 2016-17 be noted.

11. APPENDICES

Appendix A - Craven Ward – Ward Plan Actions Summary October 2015 – March 2016

Appendix B - Ilkley Ward - Ward Plan Actions Summary October 2015 – March 2016

Appendix C – Keighley Central Ward - Ward Plan Actions Summary October 2015 – March 2016

Appendix D – Keighley East Ward - Ward Plan Actions Summary April – October 2015 – March 2016



Appendix E – Keighley West Ward – Ward Plan Actions Summary April – October 2015 – March 2016

Appendix F – Worth Valley Ward - Ward Plan Actions Summary April – October 2015 – March 2016

12. BACKGROUND DOCUMENTS

- 12.1 The Ward Plans 2016-17 are large documents so have not been attached to this report. They can be viewed at:
http://www.bradford.gov.uk/bmdc/community_and_living/neighbourhoods/action_plans.htm



Appendix A - Craven Ward – Ward Plan Actions Summary October 2015 – March 2016



1. New Volunteer Environmental Group:

Silsden Green Spaces is a new environmental group who have come together and their first organised community clean-up took place in Hothfield Cemetery in September 2016. The group committee has 7 members with other volunteers up to 15 helping out with organised environmental activities. To help the group get up and running support was provided by Keighley Co-ordinators Office in relation to borrowing of tools, funding, health and safety and networking with other Council Departments such as Bereavement Services. Meetings of the group are on – going and all the volunteers involved have led the way in showing what can be achieved by working together.



Friends of Silsden Town Hall :

Friends of Silsden Town Hall since their formation continue to organise a range of local community activities one of the latest supporting older people from the Silsden area. The event took place on Saturday 2 July at Silsden Town Hall. All the volunteers 15+ put in a great deal of effort to make the event not only a success but enjoyable for those attending. The event has helped to re-establish an older community tradition of 'Afternoon teas for the elderly'. On the day around 50 over 75's joined each and together enjoyed the music provided by Swing Cat Trio. The event was opened by the Mayor of Silsden, Town Councillor Peter Robinson and funding for the event came from the Harry Beverley Tillotson Trust. The group has on-going support from Keighley Office as required.



Later Life Cobbydale 3. Activities and Services for people in Later Life – Health in Communities.

Group membership is made up from local volunteers and supported by representatives from the voluntary and statutory sector including Keighley Co-ordinators Office, KIVCA, Carelink, and Keighley Volunteer Centre. The group originally came together to discuss health issues in community settings and from this point have worked with partners to produce a local booklet 'Later Life Cobbydale'. The information within the booklet will be an aid to assist older people to improve access to services and activities on

their doorstep and encourage those who may be on their own or isolated to take part in local activities. Keighley Office continues to support this group.





2. Steeton Primary School Parking Initiative.

Keighley Co-ordinators Office along with other Council Departments including Highways, Schools Services, Warden Services, Ward Councillors, School Safety Team, Education Services, Local Business people, Local Council and Police came together to look at longer term solutions to ongoing parking problems occurring daily outside of Steeton Primary School and the safety of young people. A number of meetings have been held and this has resulted in a review of the

yellow lining that has now been improved. Consideration given to existing traffic light timing and options. A Police, Council Warden and Bradford Council Road Safety Section Education and Enforcement Initiative scheduled over a 2 week period commencing November 2016. Meetings of the multi-agency partnership group are ongoing and supported by Keighley Co-ordinators Office.



5. Promoting Self-Care in Communities - Silsden

A number of local volunteers supported by Creative Support, Age UK, Dementia Friendly, and Keighley Co-ordinators Office at the July 2016 meeting discussed how 'Strokes' affect people in different ways and the after care services. From this discussion and further investigation the group determined there was a need to set up this type of provision in Silsden. The group have organised a speaker to take directly about 'Running and Organising a Community Stroke Group Service on 15 November at Silsden Methodist Church. The local GP Silsden Practice offered a room free of charge for meeting and welcome the initiative. The group meets on a 6 / 7 week programme and will continue into 2017.

6. Youth Initiatives



Youth Service plays a key role in supporting a range of initiatives such as Multi-Agency Meetings – South Craven, South Craven School, and Ilkley Grammar School in tackling ASB issues linked to actions and consequences of these types of behaviours and a detached team is deployed on Friday evenings to engage with young people. Young people have been involved in support networks with older people bridging the generation gap. Youth Service has encouraged and supported young people throughout the exam period (May – July) to help them make decisions through discussion sessions regarding 6th Form College,

Apprenticeship or University options. Youth Service has been working with other agencies to set up the National Take Over Challenge event in the Keighley District – 5 young people to participate from Craven Ward. Also, a young individual aged 14; national champion dancer has been helped to explore ways of how they can start their own dance class/school in Silsden Youth Centre, working alongside the management group. Young People have played a key role in Silsden by meeting up with management group of the Youth Centre plus other groups and are involved in decision making bodies/processes to develop activities/ projects of interest for their peer groups. Open access youth sessions take place in Addingham, Silsden with a focus on health and well-being including healthy relationships, healthy eating, building resilience in terms of safeguarding, substance use, diet and nutrition, physical activity and emotional health. Youth work staff also support young people some with a range of complex issues. Overall there have been good levels of participation and young people have responded positively in respect of youth service building change and provision.



Appendix B - Ilkley Ward - Ward Plan Actions Summary October 2015 – March 2016

A total of 3 Community Clean Ups have taken place in the Riverside Garden area in Ilkley Spring/Summer 2016. Organised through the Area Office they resulted in real partnership effort, Alongside District and Parish Councillors the group involved comprised of the Youth Service, warden service, church youth workers, local police InCommunities staff, young people and residents who all gave their time to make a difference to this valued amenity.



Several bags of litter were collected and residents had the opportunity to engage and raise matters of concern. The Green Dog Walker scheme was promoted during the event but also through prior publicity on Social Media using Ilkley Chat. It also provided an opportunity for community reassurance following some isolated incidents of ASB in the area.

Community Fun Day



A slightly damp outdoor event launched the first Ilkley Community Fun Day 7th July 2016.

Hosted by Specsaver the event held outdoors at the Moors Shopping Centre was held to publicise and celebrate the range of voluntary activity in Ilkley. It gave groups the opportunity to promote their organisations and encourage volunteering and interest in a variety of activity. Partner agencies including the Police, Fire service and

Area Office were in attendance to give advice and engage on issues of concern.

Residents were invited to think about priorities in the area and how they would use limited funds on a variety of services by 'voting' using cash available to them in an interactive consultation event hosted by the Area Office.



Ben Rhydding – A New Group



Thanks in part due to an award from the Community Chest, Creative Support (plus partners) launched a new Care + Wellbeing Café in Ben Rhydding in September 2016. Providing refreshments, entertainment along with information, advice and support to older people and their carers, the group runs on the third Thursday of the month between 1.30 – 3.30 pm at St John's Church, Ben Rhydding.



Friends of Riverside



Attempting to respond to resident concerns regarding litter in Riverside Park, a meeting took place in August to explore the potential interest in forming a new 'Friends of' group for the area.

Preceded during the day time with a clean up and wider consultation with park users about what they liked and/or didn't like, the feedback was generally good with many people travelling from outside the area to enjoy the park amenity.

The introduction of two new 'Big Belly' bins was felt to be a very positive step and in general people were very pleased with the facilities.

Whilst there was no interest in forming a 'friends of' group at this moment in time, residents felt a series of clean ups where people could volunteer - dependant on availability, was a positive way forward.

Community Alcohol Partnership



Primarily a campaign to educate the public on the impact alcohol abuse has on our communities the Ilkley CAP launched spring 2016



A multi agency partnership it includes Ilkley Grammar School, alcohol outlets, police, Bradford Council, youth services and Ilkley Youth and Community Association, working together to create and implement an action plan to tackle alcohol related issues in the Ilkley area.

The aim is very much focused on working together to address any underage alcohol consumption problems through education and prevention.

Youth Service

As detailed in earlier stories the Youth Service has helped encourage young people to be involved in various aspects of community life. In general helping to promote healthier life styles, reduce litter and waste, improve adults' perceptions of young people and ultimately encourage young people to be responsible by taking positive action. Working closely with Ilkley Youth and Community Association and the CAP to develop provision at the Warehouse, a number of funding bids have been submitted to hopefully increase future provision and young people have been fully involved in the process.



Appendix C – Keighley Central Ward - Ward Plan Actions Summary October 2015 – March 2016



1. Friends of Devonshire Park - Keighley

A series of Lunch Time Tree Walks has been developed by volunteers from the Friends of Devonshire Park Group supported by Keighley Co-ordinators Office. The walks take place on a Wednesday every month from September 2016 through to February 2017. A previous pilot programme prior to September was implemented and between 6 – 12 people attended. Due to the success of the project over 30 people are now taking part at any one session and in the process are finding out more about their own area and what is on their doorstep. Each of the organised walks gives an insight into the different types of trees in the park and has

the support of a representative from those Plant People a local CIC. Funding has been sourced for information leaflets. Other volunteers connected to the group are looking at the Devonshire Park play area as the next major project.



2. Recycling Scheme Lawkholme – Becoming more sustainable with community support.

Eastwood Primary School, Green Council and Youth Vision have secured £1000.00 from Keighley

Town Council to purchase re-usable recycle bags with the aim of adding more sustainability to the Pilot Recycling Scheme introduced to the area in 2016. The bags will be utilised to set up a door to door collection service as well as raising awareness about recycling and encourage more households to take recycle bins and reduce the amount of waste going to land fill. The bags have been sourced with support of Keighley Co-ordinators Office, Marketing Services and will carry the wording Lawkholme Recycling Project together with the Logo's of Eastwood School and Youth Vision. In addition a number of recycling assemblies took place between April - September 2016 promoting the benefits of recycling and encouraged residents to take more recycle bins. The assemblies were supported by Recycling Service, Keighley Office and Staff from Eastwood School.



3. Sangat Centre - Older Men's Group Forums.

Keighley Co-ordinators on a six weekly cycle has been attending an older men's forum group. The Ward Office at each of the meetings between April – September 2016 has been accompanied by a representative from a range of different agencies and Bradford Council Departments including, Fire Service, Recycling, Police and Council Warden's. The six weekly forums have had an average attendance of between 15 and 20+ people. Topics of discussion have focused on neighbourhood issues, young people, home and fire safety, parking,

recycling and bin usage and drugs. The meetings are organised by Mr Rabini from the Sangat Centre. The meetings have helped to forge stronger relationships between the community, agencies and Bradford Council Departments. The next meeting of the older men's forum will take place in November 2016.





4. Grouse Street Gardening Group – Lawkholme – Local People taking an interest in their area.

Residents of all ages who live in Grouse Street Lawkholme have come together to form the Grouse Street Gardening Group. The group have had support from Ward Councillors, Keighley Co-ordinators Office and Community Pay Back Team. Support for the group has included cutting back of trees, bushes and clearing of paths. The group has been working with Keighley Co-ordinators Office and Highways to obtain permissions to take over the community planter for growing vegetables, spice plants, herbs and its future maintenance. The group have applied for Community Chest for startup and insurance cost and to Keighley Town Council for funding to install metal railings around the planter to improve the environmental aspect. Other residents have commented how nice the street looks.



5. ‘Women Central Ward – Getting Together and Promoting Community Cohesion.

Throughout April – September 2016 women from Central Ward have been supported by Keighley Co-ordinators Office and other women’s organisations to establish Women’s Forum Meetings Central Ward. Representatives have attended from Soroptimists, Mothers of Eastwood School, Holycroft Parents, Good Shepherd Centre, KIVCA, Lilies of the Valley, Roshni Ghar, KAWACC, Highfield Community Association, Cliffe Castle Conservation Group, Keighley Healthy Living, Keighley Children’s Centres, Racial Justice Network and, Parents. The women’s forums brought women together from many backgrounds and different walks of life to share experiences, network, share ideas and take a lead in promoting community cohesion. The Forum meetings provided a platform for some of the women to speak in public for the first time highlighting an improvement in confidence levels. The forums have averaged from between 30 / 70 women at each event x 3. As from September 2016 the women’s forums will be incorporated into the newly funded E5 Lottery Partnership Programme under the name ‘Women of Keighley and will be organised by a member of the E5 partnership. This has been a real joint effort by all the women from Central Ward who played a part in the establishment of the Women’s Forum Initiative.

6. Youth Service Initiatives



Young People have been actively involved in community activities and programmes e.g. Community clean-ups; Days of Action CSE and Voter Registration, Sky Ride cycling activities in local parks and (UAK) girls and women; workshops addressing illegal substance use; consequences of becoming “a runner”; the law, impact on health, wellbeing, family; local communities, safeguarding, CSE, Bullying, ASB. Eastern European young people have been supported via Highfield Community Centre. The Young Advisors Group is representative of the diversity of communities across Central Ward communities and plays a key role in supporting their peers. A partnership has been developed by the Youth Service, Roshni Ghar and Highfield Community Centre to facilitate work with girls/young women. 8 young people from BCA were supported in securing employment May – June; have been involved in Voice and Influence decision making forums at constituency and district level; supported with their exam results and options; and the team continue to support young people not in education, employment or training to complete action plans and look at options. The Youth Service deploys a Street Based Youth Team to support young people across



Central Ward.



Appendix D – Keighley East Ward - Ward Plan Actions Summary April – October 2015 – March 2016

Tales from the Riverbank



Following the floods late 2015 early 2016 the remedial work of cleaning, clearing and consulting with residents followed on.

In Stockbridge this entailed investigating the potential for a clean up along the riverbank which carried the debris from the floods for months after the initial impact. This work is now being co-ordinated by a central team (looking at the whole stretch of river) but the volunteer effort and subsequent improvements are testimony to the endeavour of those involved. Working with partners from the Environment Agency and BMDC Drainage and the EA Flood Response Vehicle, neighbourhood consultation took place in the Stockbridge and Redholt areas to gather personal experience from residents affected by the floods, update on work ongoing to reduce flood risk and encourage sign up to the flood warning scheme. Area Office Staff were also involved in resident consultation at the Flood Review Meeting July 2016.

Planning for a play area

One of the priorities identified through the Big Local programme is to develop play provision in the Hainworth area. An area of land had been identified for possible play development but there was some dismay to find that it could be used instead for housing.



This triggered interest in the whole issue of land allocation and alerted residents to the Development Plan Documents. A couple of sessions were hosted at Hainworth Community Centre to brief residents on how they could make comments and to support them in contributing to the plan documents online. It also provided a catalyst for further discussion about the use of other sites, the advantages and disadvantages of each and raised awareness of how residents can mobilise and engage in the planning process. A play area is still envisaged for the area and £30,000 has been secured through Big Local to be utilised in Yr 2 of the programme 2017/18.

Cleaning, Clearing and Caring....



Clean ups have taken place in Dalton Lane, Stockbridge and Hainworth Wood and responses made to blight and fly tipping across the ward. A range of people made a difference from the BMDC Clean Team, residents helping out, to a Scout team assisting in the challenge to help clear fly tipping in Hainworth Wood. With grants available to support clean up days from Big Local; communities have been encouraged to get involved and make a difference where they live. Key to long



term sustainability is education and in Stockbridge a reward programme encouraged families to spend a couple of hours over summer to litter pick and keep the area clean and tidy. Regular attendees built up points which they used in exchange for a family day out.



All played out....

A priority in both the ward and Big Local plans – creating more opportunities for play was a focus for development over the summer months.

The Council Children's Play Services now provide activity in the Stockbridge area alongside Hainworth Wood Community Centre



Keighley Big Local wants to encourage more play in a safe environment outside your front door

7-8PM Wednesday 17th August
Community Football for
Children aged 5-11years

7-8PM Thursday 18th August
Community Football for
Children aged 11 years+

Hainworth Wood Rec

Are YOU coming out to Play?

One Hour Street Play supervised by JB Sports Coaching
Awarded an All for Play Grant by Keighley Big Local Partnership
keighleybiglocal2016 keighleybiglocal.org.uk
admin@keighleybiglocal.org.uk 01535 807775

BigLocal
KEIGHLEY

A Happy Keighley A Content Place

and a further range of activity has been provided thanks to the award of Big Local 'All to Play for Grants'. This included a range of street play sessions at a variety of locations, encouraging parents to

be involved and repeat the activities after the organised sessions closed. Tiny Tots to teenagers were catered for and the sessions proved so successful they are scheduled to be repeated in the autumn half term break. Adults had the opportunity to play out too – small grants also paid for knitting groups, gardening advice,



Eid parties and singing groups.

Waste – away

Improving recycling rates is another priority in the ward plan and will see some focused work in the coming months. Residents in the Riverside area of Keighley have recently taken the message on board and set up their own community composting site. Thanks to a Big Local grant residents purchased a number of community caddys and distributed them out to each household, food waste is collected and taken to the shared composting bins newly located on site.



The group have met throughout summer on Thursday evening. It's an opportunity to get to know neighbours, share gardening ideas, plant swap and drink tea!

Youth Service

Detached youth workers have developed relationships with groups of young people from across the Keighley East ward. Youth workers are working alongside a young volunteer to promote Big Local grants for youth activities. This project helps to ensure young people across the Keighley Valley are able to access support in order to apply for future streets grants. Young people involved in assessing Youth Opportunity Fund grants (YOF) concluded that in many cases groups did not have the skills and experience to develop their ideas in a way which is participatory, inclusive and sustainable.



This project enables young people to be involved in the grants process in a meaningful way. It ensures the needs and interests of young people are reflected in applications. Young people will learn valuable skills through their involvement in the project both in developing their ideas and applying for funding and in decision making.



City of Bradford
Metropolitan District Council

Appendix E – Keighley West Ward – Ward Plan Actions Summary April – October 2015 – March 2016

A cleaner walk to school

Children across Keighley West ward have been challenged to help take care of their neighbourhood at sessions in schools with Neighbourhoods staff.

Pupils at **Our Lady of Victories RC Primary School** (pictured right) took part in a mini cleanup on a footpath which is used by many pupils to get to school. The path, from School Walk to Guardhouse Rd, crosses a large field which suffers from litter and fly tipping, also residents have complained that streets in the area are a dog fouling hotspot. The children worked alongside the retiring litterpicker for the area, Clarence Cardwell, to encourage them to take up the baton after his departure, and heard about the council's Green Dog Walker Scheme.



Neighbourhoods staff led a class session at **Ingrow Primary School** and attended a parents' drop in to promote the Green Dog Walkers scheme in order to deter dog fouling and littering in the area. They also asking parents to use the "scratch and sniff" drug scented cards which are part of the No Excuses drugs awareness project.

St Joseph's Catholic Primary School assemblies also heard about the Green Dog Walker scheme, in order to encourage any children with dogs in their household to persuade the whole family to take part. The scheme was also promoted at **Worth Valley Primary School's** gala on Saturday May 21 with a Guess the Name of the Dog competition.

Gala heralds new activities in Braithwaite and Guardhouse

Braithwaite and Guardhouse Gala was held for the first time in many years this September, bringing partners and residents together in a first step towards re-establishing what was a popular annual event.

The gala, held at Merlin Top Academy, is just one way in which partners in the area have worked together to develop new activities. These include the launch of a new Scout Group at Merlin Top Academy, which is already fully subscribed and run by volunteer parents. Discussions have begun about what other kind of activities are needed for children and young people in the area.



A lunch event was being planned to test out the demand for an older people's group serving the top end of the estate, involving Neighbourhoods, CD worker and Keighley Healthy Living, in order to use the community space in Merlin Top Academy on a regular basis and challenge possible isolation among residents of the Incommunities bungalows, which are also subject to anti social behaviour.

And partners have met to discuss the practicalities of developing a community magazine in the area in order to help residents make the most of existing activities.



Developing active young citizens

Young people attending Youth Service clubs in Keighley West have been gaining experience in fund raising, planning youth sessions, peer mentoring and other volunteering opportunities including attending weekly Keighley Inclusion sessions to support and befriend young people with disabilities. Youth Service staff encourage young people to become senior members at the clubs at Sue Belcher Centre, Bracken Bank and Keith Thompson Centre, Braithwaite, so that they can take a lead role in planning and running sessions. They also supported young volunteers in making a big contribution to Braithwaite and Guardhouse Gala, when they acted as marshals, picked litter and raised £108 by face painting and running a cake stall (Picture right, Sarah Wall, youth support worker). The young people will decide how this money should be spent at the youth club.



Allocating land for the future

The Area Office arranged a drop in session in July at Keighley Library to help residents take part in consultation on how land should be allocated across the district. The Land Allocations Development Plan asked for views on which areas should be used for new homes, industry, community use, and also green belt and open areas for sport and recreation. More than 100 people attended to find out how to make a response in writing and online.



Planning for emergencies in Goose Eye and Laycock

Residents affected by the winter flooding in Goose Eye and Laycock met with Bradford Council's Emergency Planning and Neighbourhoods staff to start work on a local emergency and flood plan. The meeting in June gave residents chance to get involved in developing a plan setting out, roles and responsibilities in case of emergencies, who to contact, basic resources needed and where these should be stored. Since then Goose Eye residents have begun to add to the plan online.

People Can....care for their neighbourhood

Bracken Bank residents including children and young people joined in a clean up at the Sue Belcher Centre grounds in June. It complemented work by Community Payback, who cleared a heavily littered path leading to the back of the centre from Elmwood Road, which is well used by local school children. The team also removed weeds and grass on the tarmac "bumps" for skateboards and bikes. The local CD worker Pip Gibson, Area Co-ordinator's Office and Incommunities staff were joined by residents to give the "bumps" a thorough sweep, and asked what people think of the space as it stands. The clean up also include digging out weeds surrounding the games pitch which is very well used.



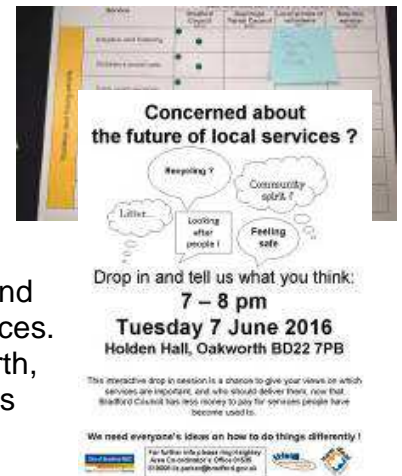
*Residents around the Bankfield area of Braithwaite joined in sprucing up the streets in August. The clean up in Bankfield Drive, Walk and Mount concentrated on removing litter, weeds, overgrown vegetation also loose bricks and stones which could be used for anti social behaviour.



Appendix F – Worth Valley Ward - Ward Plan Actions Summary April – October 2015 – March 2016

Big questions for Worth Valley residents....

Residents in Oakworth were asked to take part in an activity designed to find out which Council services are important to most people, and how they might be delivered differently. The interactive session ran just before Oakworth Village Society's June meeting, and provoked conversations about who is best placed to deliver the services that local people want in the future, as well as whether some services should be stopped altogether. In a sticky dot and post it note exercise, residents were asked what Bradford Council, Keighley Town Council, and groups or volunteers could contribute to delivering a vast range of services. Similar discussions are ongoing with Parish Council members at Haworth, Stanbury and Cross Roads, and at Oxenhope, and will continue to focus on the District Plan in finding new ways to sustain services.



....some answers too as residents lead Operation Oakworth !

A new resident led clean up initiative in Oakworth began over summer, with a weekend blitz of litter hotspots in July involving over 40 volunteers working at around 14 locations.

Operation Oakworth began out of frustration among volunteer litterpickers

Debbie Ives and Val Cadamarteri with the surrounding countryside being spoilt by rubbish from cars and dog fouling. It became a whole community effort involving CD worker Pip Gibson, churches, local guides, Oakworth Primary School and the Cricket Club.

Staff at Oakworth Co-op also helped to kick start the initiative by donating a new bin which has been installed at a litter hotspot at Cure Hill. Local residents say the bin has already made a big improvement.

On the clean up day, residents were kitted out by the Area Office and offered free scones to set them up for the morning's work, hosted by Oakworth Methodist Guides and Oakworth Cricket Club, with a thank you cuppa afterwards at Christ Church.

In the run up, sessions promoting the Green Dog Walker scheme and how to care for the neighbourhood were run at Oakworth Guides and Primary School by the ward officer and a volunteer, also involving the village's outgoing Gala Queen and guide Lilly Bower, who had written to authorities about dog fouling. As a result the Area Office placed new dog fouling signs on the main road in Oakworth.

Volunteers got together again in September for a debrief and agreed to repeat the operation on November 19



“Operation Onebin” exceeds its goal in Haworth

Traders and residents in Haworth have begun clean up areas which are bringing the area down with litter and overgrown vegetation. The initial focus was Bronte Village Car Park in Weavers Hill which gives a first impression of the village to many visitors. Artist and owner of the Main Street gallery Werxzovart, Sonje Hibbert, recently set out on “Operation Onebin” – her challenge to local businesses to rustle up enough funding for one new bin in the car park. Sonje raised £300 needed for the bin quickly, and was offered more second hand bins from resident Gillian Stanley who works for Bradford based GSM Products Ltd, which makes and installs bins. Haworth, Cross Roads and Stanbury Parish Councillors agreed to fund a further bin for the car park. Nearly 20 residents and traders then got together at the car park along with ward and parish councillors and Neighbourhoods staff to sweep paths and litterpick parking bays. A further clean up is planned in time for the next village event– Steam Punk weekend in November.



Scout leaders asked to support drug awareness work

Scout leaders in the area have been asked to take part in the No Excuses drugs awareness project, aiming to alert parents to signs of drug use. Ward officer Liz Parker explained the project, which involves using scratch and sniff drug scented cards, to leaders in September and left 15 packs for use across the constituency. Oakworth Juniors football club committee also signed up to use a pack earlier this year, and Neighbourhoods staff will continue to use the cards at Oakbank School parents evenings. Police Ward Officer Eddie Irving has offered to run info sessions on drugs for parents and staff at primary schools and will deliver these at schools including Oldfield Primary.



Working with young people - wherever they are

Youth Service detached and outreach work across Worth Valley has alleviated issues around young people congregating in groups and being involved in anti social behaviour. Over summer, Haworth, Oxenhope and Oakworth centre based provision was replaced by detached and outreach work in the parks and local hot spots. Youth workers have delivered workshops around personal safety, consequences of crime, drugs and alcohol misuse and CSE work and have continued to work closely with schools.:



* **Haworth Tuesday Nights** - 30+ different individuals attended, average 25 at each session since re-opening September 2016. * **Oxenhope Friday Nights** – 40+ different individuals attended, average 25 at each session. Youth Service is continuing to support a varied programme of activities for young people including volunteering and accreditation work. * **Oakworth Friday Nights (above)** – 50+ different individuals attended, average 30 at each session.

Programmes incorporating recreational activities, themed workshops, cook and eats and life skills are developed with young people, Holden Hall User Groups and Youth Service staff. Young people are further empowering themselves by working towards developing a youth committee to enable them to influence decision making.



Report of the Strategic Director – Environment and Sport to the meeting of the Keighley Area Committee to be held on 24 November 2016

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Subject:

Community engagement activities, April - September 2016

Summary statement:

This report provides information about community engagement activities undertaken by Keighley Area Co-ordinator's Office during April - September 2016.

Steve Hartley
Strategic Director – Environment and Sport

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Portfolio:

Neighbourhoods & Community Safety

Overview and Scrutiny Area:

Corporate

1. SUMMARY

- 1.1 This report provides information about community engagement activities undertaken by Keighley Area Co-ordinator's Office during April - September 2016.

2. BACKGROUND

- 2.1 Following a review of Community Engagement carried out by Keighley Area Co-ordinator's Office in 2015 Keighley Area Committee resolved that Ward Officers should use more of their time to develop more and varied ways of engaging with the public, e.g. Special Forums – on a specific topic of current local interest, events and activities targeted at specific people groups (e.g. older people or parents with young children), stalls at events organised by local community groups (e.g. Galas and Fun Days) and digital engagement (e.g. Facebook, Twitter and local websites).
- 2.3 Appendix A gives details of the community engagement activities that have been undertaken by Keighley Area Co-ordinator's Office (KACO) during the period April - September 2016. These have included 'traditional' Neighbourhood Forums, public meetings organised by KACO staff open to all but run on a different format to a Neighbourhood Forums, meetings targeted at particular 'people groups' (e.g. young people), attendance at meetings and other events organised by partner agencies or community groups, door-knocking and 'street consultations'.
- 2.4 This variety of approaches has proved much more effective at reaching a wider and more diverse range of the general public than normally attend Neighbourhood Forums.
- 2.5 The Area Co-ordinator's Office will continue to identify ways of making Neighbourhood Forums, and other forms of consultation and community engagement, relevant to the interests and character of each particular neighbourhood and works with elected Members on ways of increasing public attendance and engagement.
- 2.6 Ward Officers continue to have the flexibility to arrange public meetings in response to local issues that arise outside of the planned schedule of engagement activities, where a majority of Members representing the relevant Ward consider that a public meeting is required.
- 2.7 The importance of the use of the internet and Social Media (e.g. Facebook and Twitter) as a means of communication and consultation is recognised by KACO, and staff are looking at ways of developing their knowledge and use of digital media as a means of community engagement alongside meetings, events and activities. To help with this Ward Officers have recently been issued with Smartphones and these will also be issued to Youth Workers in the near future.

3. OTHER CONSIDERATIONS

No other considerations

4. FINANCIAL AND RESOURCE APPRAISAL

- 4.1 Neighbourhood Forums and other community engagement activities are provided within existing financial resources.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

No significant risks.

6. LEGAL APPRAISAL

6.1 There are no legal implications for Bradford Council arising from this report.

7. OTHER IMPLICATIONS

7.1 EQUALITY AND DIVERSITY

Efforts are made to find ways to make sure that Neighbourhood Forums and other community engagement activities are accessible to all sections of the community.

7.2 SUSTAINABILITY IMPLICATIONS

Public consultation and involvement in decision-making leads to more sustainable solutions to local issues.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

No significant impacts.

7.4 COMMUNITY SAFETY IMPLICATIONS

Crime and community safety issues are discussed frequently at Neighbourhood Forums which are attended by representatives from West Yorkshire Police.

7.5 HUMAN RIGHTS ACT

There are no Human Rights Act implications arising from this report.

7.6 TRADE UNION

There are no trade union implications arising from this report.

7.7 WARD IMPLICATIONS

The information in this report is relevant to all Wards in Keighley Area.

8. NOT FOR PUBLICATION DOCUMENTS

None.

9. OPTIONS

9.1 This report is provided primarily for information to, and comment by, the Area Committee.

10. RECOMMENDATIONS

- 10.1 That the Area Committee notes the constructive engagement with a wide range of the public undertaken through community engagement activities by Keighley Area Co-ordinator's Office in the period April - September 2016.

11. APPENDICES

Appendix A: Community Engagement – April - September 2016

12. BACKGROUND DOCUMENTS

Community Engagement Activities – October 2015 – March 2016, Document 'AH', Keighley Area Committee, 14 April 2016

APPENDIX A**Community Engagement – April - September 2016****Craven Ward**

Event and Description	Date	Venue	Attendance	Progress/Outcome
Spencer Street Action Group	09/05/16	Kings Arms	5	Un -adopted roads issues and liaison with Co-op.
Health Group Silsden	12/05/16	Silsden Town Hall	6	Older people / later life support.
Friends of Silsden Town Hall	01/06/16	Silsden Town Hall	12	Wider community engagement and activities
Knit and Natter Group Steeton	20/06/15	Steeton Hub Building	15	Volunteering and funding raising activities for the wider community whilst addressing social isolation.
Later Years Cobbydale Health Group	23/06/18	Silsden Town Hall	5	
Friday Knit and Natter Group	01.07.16	Hub Building Steeton	15	Group development and future planning
Older People's Event	02.07.16	Silsden Town Hall	60	Support of volunteers Friends of Silsden Town Hall, Event and people over 75+
Health – Breathe Easy Group	06.07.16	Steeton Hub Building	15	Promotion of Council Services and community issues, talk.
Steeton Hub Committee Meeting	06.07.16	Steeton Hub Building	12	Local issues, use of building and improvement of facilities for users WI Fi / Computer access.
Partner Reassurance Initiative	07.07.16	New Red Row Estate Steeton	150	Speaking and door knock local residents.
Well Being Cafe	21.07.16	Silsden Methodist Church	40	Promotion of Bradford Council Services, presentation and community issues.
Flooding - Addingham	27.07.16	Addingham	150	Public engagement around flooding issues
Later Life Cobbydale	03.08.16	Silsden Town Hall	8	Community Health Project - Stroke
New Group – Friends of Silsden Green Spaces	09.08.16	Red Lion Silsden	7	Working with local group and Bereavement Services
Addingham Parish Council	19.09.16	Parish Council Building	6	Group support and up-date / forward planning and tree issues.

Friends of Green Spaces Silsden	23.09.16	Silsden Cemetery	15	New group and community clean-up in partnership with Bereavement Services
Health Group – Later Life Cobbydale	28.09.16	Silsden Town Hall	4	Health Development Group - Silsden
Traffic Meeting / School	28.09.16	Hub Building Steeton	9	Forward planning and road safety issues in partnership with school, local organisations and council departments, police.

Ilkley Ward

Event and Description	Date	Venue	Attendance	Progress/Outcome
Ilkley Parish Council	4/4/16	Ilkley Town Hall	15	General updates – Cllr resident input
Ilkley Community Buildings	11/4/16	Ilkley Town Hall	22	Resident interest in Community Buildings
Ilkley Community Alcohol Partnership	15/4/16	Ilkley Grammar School	11	Partnership response alcohol problems
Open Air Forum + clean up	10/5/16	Riverside	15	New Deal – resident engagement, clean up
Open Air Forum + clean up	19/5/16	Riverside	16	New Deal – resident engagement, clean up
Ilkley Parish Council	6/6/16	Ilkley Town Hall	13	General updates – Cllr resident input
Ilkley Parish Council	4.7.16	Ilkley Town Hall	13	Update on People Can, Bins, Scratch and Sniff
Ilkley Community Day	7.7.16	Moors Shopping	31	Information sharing – determining priorities, promote No Excuses
Ilkley Parish Council	1.8.16	Ilkley Town Hall	14	Partnership work, information sharing
Day of Action Riverside	24.8.16	Riverside	40	Littering – Youth Service Support – consultation re amenities and littering
Friends of Riverside	24.08.16	Clarke Foley Centre	15	Discussed ‘Friends of Riverside’ littering, resident concerns
Re-establish Older peoples network	25.8.16	Ilkley CVS	4	Agreed Reestablishment of LS29 Older Peoples Reference group – scope and potential
Ilkley Parish Council	5.9.16	Ilkley Town hall	12	Partnership work, information sharing

Keighley Central Ward

Event and Description	Date	Venue	Attendance	Progress/Outcome
Food Partnership Keighley	5/4/16	Salvation Army Keighley	20	Co-ordinated approach to food partnership delivery points and related community issues.
Planned People Can Event Kly -	18/4/16	KCO	4	Event in partnership with Airedale Centre – July 2016.
Men's Health Group	18/4/16	Sangat Centre	20	Issue based meeting – Council Services Wardens/ Cleansing.
Women's Up date meeting	19/4/16	KIVCA	8	Forward planning women's development and future forums.
Fats and Oils Project Kly	11/05/16	KCO	6	New recycling initiative
Eastwood School	19/05/16	School	4	Recycling and forward development.
Older Men's Health Group	23/05/16	Sangat Centre	20	Issue based meeting and introduction of various statutory partners – recycling.
Rosh NI Ghar – Women's Project	25/05/16	Rosh Ni Ghar	6	Funding and forward development and management planning.
Grouse Street Gardening Group	03/06/16	Lawkholme	5	New Community Group – Environment
Older People's Show Case / Drop – In Event	07/06/18	Central Hall	20	Promotion of Neighbourhood Service and People Can
Highfield Food Co-op	08/06/16	Highfield Lane	6	New Gardening Group Highfield / Highways Section
Iquball Volley Ball Group	13/06/16	Office	4	Funding and forward planning / development
Welcome Project	14/06/16	All St's Church Highfield	15	Welcome Project – Café Project, Volunteering across Keighley.
Mental Health Workshop	16/06/16	Central Hall	40	Health Workshop Keighley
Women's Forum Event	21/06/16	Central Hall	35	Women's event and capacity building Eastern European Communities.
Keighley Older Peoples Support Group	22/06/16	KCO	20	Support for older people in Keighley.
Women's Planning Meeting	28/06/16	St Anne's Catholic Club	15	Women's Collective health and well-being and community cohesion.
Planning Consultation Keighley	11.07.16	Keighley Library	50	Planning Issues across district – Keighley

Al Hikmah Group	12.07.16	Al Hikmah Centre Beechcliffe	7	Community planning and developments Utleby / Beechcliffe.
Eastwood School Recycling Parents Forum	13.07.16	Eastwood Primary School	40	Take up and promotion of recycling.
Men's Health Group	18.07.16	Sangat Centre	15	Community issues, police, health and well being
Health Meeting	19.07.16	Central Hall	50	Pilot Health Initiative
Flooding Review Shipley	26.07.16	Shipley	60	Facilitation and group discussion with community
Community Clean – Up	28.07.16	BCA Knowle Park	20	Staff teams and community clean-up
Park Run Meeting	12.09.16	BCA Knowle Park	6	New outdoor initiative Junior Run
Grouse Street Gardening Group	20.09.16	Office	5	Community issues / drugs / environment / funding
Green Spaces Meeting	20.09.16	Central Hall	15	Networking and up date meeting
Friends of Devonshire Park	21.09.16	Devonshire Park	35	Launch of new walking initiative and programme
Sangat Centre Men's Group	26.09.16	Sangat Centre	21	Fire and home safety and community issues
Women's Event / Forum	27.09.16	Kly	30 15 yr 4 / 5 girls group	Women's event and art project – theme how I came to Keighley.
E5 Meeting	29.07.16	Central Hall	50	Women's Development / Lottery Programme Launch

Keighley East Ward

Event and Description	Date	Venue	Attendance	Progress/Outcome
Big Local	5.4.16	Keighley Local Enterprise	11	Grant process Big Local small grants, formation of sub groups
Big Local Grant Making	6.7.16	Airedale	11	Grant Assessment Big Local Area
Play and planning discussion	12.7.16	HWCC	14	Comment on Bradford plan x 12
Play and planning discussion	18.7.16	HWCC	9	Comment on Bradford Plan x 5 discussion re play provision and centre use
Flood resilience early warning	20.7.16	RedHolt	7	Discussion with residents about the impact of floods with Env Agency and Drainage
Flood resilience early warning	20.7.16	Stockbridge	8	Discussion with residents about the impact of floods with Env Agency and Drainage

Big Local quarterly meeting	20.7.2016	Parkwood YPC	9	Planning, discussion priorities
Long Lee Village Hall	24.8.16	Long Lee VH	7	Planning for the future, ASB, ground maintenance
Big Local Grant making	27.9.16	Airedale Enterprise	5	Input into grant making process
Late Eid Party Dalton Lane	29.9.2016		47	Community Engagement, Partnership development

Keighley West Ward

Event and Description	Date	Venue	Attendance	Progress/Outcome
Fly tipping door knock, North Dean Rd	Thurs April 14	170 – 190 North Dean Rd	4 households spoken to	Fly tip leaflets delivered to 10 properties, intelligence passed to Environmental Enforcement for follow up
Braithwaite and Guardhouse Gala meeting	Thurs 14 April	Keith Thompson Centre	12	First planning meeting for Gala, July 16 with reps of local groups and partners
Our Lady of Victories Yr 3 session and litter pick	Friday 15 April	Snicket next to Our Lady of Victories	32 children 4 adults	Session re litter, dog fouling, Green Dog Walker promotion and acknowledgement of Clarence Cardwell retirement, Snicket cleaned.
Harewood Crescent leafleting	Friday 15 April	23 - 47 Harewood Cres	Leafleted 13 properties	Information re planning application for housing on former Bronte school site
Laycock Village Hall social committee	Monday April 18	Laycock Village Hall	9	Discussion re volunteering opportunities at Laycock Primary School, and emergency planning meeting to create local plan.
Ingrow Primary School drop in re dog fouling, litter, No Excuses	April 20-16	Ingrow Primary School	27 children, 6 adults	Scratch and sniff with adults, discussion re dog fouling, promoting Green Dog Walkers with leaflet, poo bags and stickers to children owning dogs
Flood meeting	11 May	Laycock Village Hall	18, 10 new	
Oakbank School parents evening	4 May	Oakbank School	33	Recruited 8 Green Dog Walkers gave leaflet to 6 dog owners to consider. Offer from Whittaker's Feed to promote.
Bungalows doorknock, Braithwaite with KHL	18 May	Braithwaite Ave, Coronation Way, Bankfield area	12	Gained views on activities needed in the area for older people, may pilot at Merlin Top School

St Joseph's RC Primary School assemblies	20 May	school	400+	Whole school assemblies promoting Green Dog Walkers, leaflets left for distribution to dog owning families
Worth Valley Primary School gala	21 May	school	28	GDW game and promotion – x recruited, 6 leaflets given out
Cannabis farm flyering, Salisbury Rd area	13 June	Yorkshire Housing and Manningham Housing estate	45	Info sharing in perceived drug hotspot, encouraging residents to report issues
All wards – Allocations DPD drop in	Mon July 11	Keighley Library	110	Info shared re process, forms given out and advice given on using website to submit responses to consultation
Braithwaite People's Association meeting	Thurs Aug 4	Keith Thompson Centre	11	Discussions re support for Summer Fair, finance training, contribution to Gala.
Flyer and door knock re clean up, Bankfield area	Tues Aug 9		85 leafleted	Promotion of street clean up
Clean up, Bankfield Area	Fri Aug 12	Bankfield Walk and area	7	Litterpick and weeds dug out on paths around bungalows, stones\possible “ missiles” cleared away to deter ASB
Yorkshire Housing fun day	Fri August 26	Salisbury Rd	13	13 people took part in the scratch and sniff with a further 7 people taking away packs or cards for use with friends and relatives
Braithwaite and Guardhouse Gala	Sat 17 September	Merlin Top Academy	350 approx	Successful relaunch of gala, good range of partners and activities, sunny day and lots of families attending. To be built on for next year.
Fell Lane gully clean up	Mon 26 and Weds 28 Sep	Fell Lane and Arncliffe Rd	Approx 270 properties	Leafleting all addresses and resolving parked car issues
Scout leaders meeting	Mon 26 Sep	Parkwood Centre	55	Promotion of No Excuses drugs awareness to Scout leaders from across constituency, to encourage them to use cards with parents – 15 packs

Worth Valley Ward

Event and Description	Date	Venue	Attendance	Progress/Outcome
Cross Roads park grand prix	Sat April 2	Bowling Hut	25	Recruited? Green Dog Walkers
Friends of Holden Park meeting	Weds April 6	Holden Hall	8	Discussion re reporting ASB appropriately
Oakworth Village Society	Tues April 12	Holden Hall	18	Supporting resident to promote idea of village clean up. VS agreeing to pay for dog fouling posters
Oxenhope Parish Council	Weds April 13	Oxenhope Methodist Church	12	Continuing discussion re New Deal and PC response
Oakworth Juniors committee	Tuesday April 19	Chair's home, 9 Long acres	8	Promotion of No Excuses – club to take two packs; also Green Dog Walkers to promote at fun day June 5, support for clean ups if required
Highways meeting with Parish Council, Cross Roads	Tues April 26	Lees Methodist	12	Info sharing with parish council, progress on highways scheme
Cross Roads play event	Fri 29 April	Cross Roads park	25	Promotion of Green Dog Walker
Haworth, Cross Rds and Stanbury PC	Mon May 9	Stanbury church	11	
Volunteers, Cure Hill	Mon May 9	Cure Hill	4	Planning for Operation Oakworth
Gas Street youth shelter site visit with Parish Councillor	Tues May 10	Gas St	6	Plan for establishing future use and consulting residents
Oakworth New Deal Drop In	Tues 7 June	Holden Hall	18 4 new	Info sharing re New Deal , seeking views and priorities of residents
Oakworth Primary School assembly on Operation Oakworth	Tues 28 June	Oakworth Primary	400+	Promoting Green Dog Walker scheme and Operation Oakworth to children left leaflets for parents and dog owners
Oakworth dog fouling doorknock and flyers	Weds June 29	Lidget	6	Asking for info on culprits, info re where to report
Oakworth Methodist Guides session	Weds June 29	Oakworth Methodists	18	Session with guides on Green Dog Walkers, Operation Oakworth etc based on taking responsibility for your neighbourhood.
Operation Oakworth clean up day	Sat July 9	Churches, cricket club, clean up sites	45	Successful clean up attracting 40 +volunteers working across fourteen different locations, with an interest in arranging more clean ups in future.

Fairy Fest	Sat August 6	Holden Park	Spoke to 66+ people	Recruited 15 new Green Dog Walkers, and two residents interested in supporting Operation Oakworth future clean ups; promoted reporting suspected dog foulers for warden visits, 431000 etc Also 6 No Excuses residents packs to KTC mayor
Oakworth Village Society	September 6	Holden Hall	21	Shared info on follow up to Operation Oakworth, to encourage more to take part next time, and at other clean ups. Took suggestions on improvements to youth shelter, repainting by young people
Operation Oakworth debrief	Sep 13	Oakworth Methodist Church	15	Debrief on first Op Oakworth clean up in July and planning next one in November, also ideas for other environmental improvements in the village